

Declaration of criminal and motoring convictions

For all licence holders, all current, and subsequent criminal and motoring convictions, cautions and fixed penalties must be declared to the Licensing Authority. This includes declaring any pending convictions or matters under investigation, or that are the subject of any appeal. Any subsequent convictions, cautions and fixed penalties obtained by a licence holder must be declared within 5 working days of the date of conviction. Failure to do so is a breach of policy and conditions. In the case of Private Hire Operators, if the business is a limited company or partnership, this extends to offences against any director or partner.