

Appendix B6		Standard Service Requirements			
Lots 2 & 3 Communal Areas Within Flat Blocks					
Please note the monthly and six monthly requirements are to be included within the monthly Standard Service Fee. A separate payment will not be made for the six-monthly requirements.					
Tenders are required to identify any six monthly activities they are prepared to provide monthly within the standard Service Fee					
Application		Ground floor and upper floors - all entrance areas, communal areas, corridors, staircases and stairwells			
	Sub-Area	Minimum Cleaning Frequency = Monthly	Minimum Cleaning Frequency = Quarterly	Minimum Cleaning Frequency = 6 Monthly	When Requested by the Council
1	Floor - Gerflor Fire Safety Flooring (Vinyl)	Yes			
2	Floor - Gerflor Fire Safety Flooring (Carpet/Carpet Tiles). Including Gradus 5000 matting and or Gerflor Lafite Connect	Yes			
3	Floor - Vinyl (Not Specified)	Yes			
4	Other Hard Floor Finishes	Yes			
5	Floor - Carpet/Carpet Tiles Not Specified	Yes			
6	Gerflor - Fire Safety Entrance Matting - Where no	Yes			
7	Touch Points	Yes			
8	Communal entrance doors front and rear (where present) including all related glazing and		Yes		
9	Stairs	Yes			
10	Rubbish Removal and Litter Bins	Yes			
11	Ledges, Window sills, Shelves, Skirtings and Architraves			Yes	
12	Walls, Store Cupboard Doors and Communal/cross corridor Doors			Yes	
13	Ceilings, Lights, Fixtures & Fittings			Yes	
14	Emergency Lighting Fixtures and Fittings			Yes	
15	Signage			Yes	
16	Other Communal Glazing Internal			Yes	
17	Other Communal Glazing External			Yes	
18	External Stairways and Walkways			Yes	
19	Bin Stores and Storage Areas	Yes - (Sweeping)		Yes (Doors and Woodwork)	
20	Deep - Clean - Gerflor Fire Safety Flooring (Vinyl) and other Vinyls				Yes
21	Deep Clean Floor - Gerflor Fire Safety Flooring (Carpet/Carpet Tiles) and other Carpets				Yes
22	Deep Clean - Gerflor - Fire Safety Entrance Matting or other entrance Matting				Yes
23	Sharps Removal, Bodily Fluids and Biological Hazards (Tendered SOR rates will apply)				Yes
24	Graffiti Removal (Tendered SOR rates will apply)				Yes
25	Full Deep Clean	A full Deep Clean will encompass all of the requirements set out in items 1 -19 as applicable for the particular communal area. Therefore the six monthly visit is a Deep Clean. If requested/confirmed by the Council items 1 - 6 (as appropriate) may be replaced by items 20 - 22. Similarly if requested by the Council items 23 or 24 may apply. When any of items 20- 24 are requested the tendered SOR's will be chargeable by the Contractor. An initial Deep Clean (incorporating items 20 - 24 if requested) must be provided for within the Tendered Price for lots 2A, 2B, 3A & 3B,			Yes