

## Standards Committee – Work Programme 2024 – 2025

Work Item	By Whom	Committee Meeting
<b>January 2025</b>		
Previous Minutes	DS	20 January 2025 to start at 11 am
Action Plan; progress made Scott Wooldridge will update the Committee with regard to: <ul style="list-style-type: none"> <li>• Support to the Standards Committee</li> <li>• Annual Whistle Blowing Policy Report (Audit Committee)</li> <li>• The findings of the MO into assurance that no complaints are lost (following a complaint lost in Customer Services)</li> </ul>	Chair	20 January 2025
Code of Conduct Complaints – Quarterly Update	Tonya Meers	20 January 2025
Bi-Annual Report Member Declarations of Gifts and Hospitality (September – December)	DS	20 January 2025
Update on National Changes in Code of Conduct and lobbying for change – verbal update for information only	MO	20 January 2025
Work Programme (standing item)	DS	20 January 2025
<b>April 2025</b>		
Previous Minutes	DS	14 April 2025
Action Plan (standing item)		
Code of Conduct Complaints – Quarterly Update	MO	14 April 2025
Support Package for all Councils by SC Officers and SALC	SW/SALC	14 April 2025
Review the officer’s Code of Conduct	MO	14 April 2025
Standards Committee Annual Report to Full Council	MO	14 April 2025
Work Programme (standing item)	DS	14 April 2025
<b>July 2025</b>		
Previous Minutes	DS	July 2025

Action Plan (standing item): a) Priority Group 1 are tasked with considering whether to include Co-opted members on the Complaints Hearings		
Code of Conduct Annual Review 2023-2024	MO	July 2025
Code of Conduct Complaints – Quarterly Update	MO	July 2025
Work Programme (standing item)	DS	July 2025
Bi-Annual Gifts and Hospitality Report (January to June)	DS	July 2025
Bi-Annual Report on Complaints Feedback Questionnaire	DS	July 2025
<b>October 2025</b>		
Previous Minutes	DS	October 2025
Action Plan (standing item)	MO	October 2025
Code of Conduct Complaints – Quarterly Update	MO	October 2025
Bi-Annual Report on Complaints Feedback Questionnaire	DS	October 2025
Bi-Annual Gifts and Hospitality Report (March – August)	DS	October 2025
Work Programme (standing item)	DS	October 2025

## Key

**DS** – Democratic Services

**MO** – Monitoring Officer

**Priority 1-** Complaints Procedure: Review and assurance on existing complaints procedures including any Local Government Association recommendations for amendments ready for the new Council

**Priority 2** – Code of Conduct: Adoption of model Code of Conduct across the County to come before the committee. Working closely with the Somerset Association of Local Council’s to deliver this.

**Priority 3** – Officer Code of Conduct: Reviewing updates on Officer CoC

The three priority groups are supported by the following members prior to making any recommendations to the committee:

**Priority One:** Councillor John Bailey (Chair), Councillor Brian Smedley, Councillor Frances Nicholson, David Stripp and Paul Hooper.

**Priority Two:** Councillor Frances Nicholson (Chair), Robin Horton and Alan Hemsley.

**Priority Three:** Councillor Martin Dimery (Chair), Councillor Hugh Davies, Alan Hemsley and Sally Foster.