

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

Revenues and Benefits Application Contract Award

Executive Members: Councillor Liz Leyshon, Executive Lead Member for Resources, Procurement and Performance and Councillor Theo Butt Philip, Executive Lead Member for Transformation, HR and Localities

Local Member(s) and Division: N/A

Lead Officer: Maria Christofi, Interim Chief Finance Officer, Alyn Jones, Executive Director for Resources, Strategy and Transformation, Andy Kennell, Service Director for ICT and Nicola Hix, Service Director for Finance and Procurement

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Date of decision: 14 November 2024

Date of publication of decision: 14 November 2024

Date decision comes into force: 14 November 2024

1. Key Decision

Lead Members are recommended to:

1. Approve the direct award of the contract to NEC Software Solutions Ltd for the implementation, support and maintenance of one consolidated case management system, document management solution, and customer experience platform for the Revenues and Benefits Service. The contract will be awarded using the CCS Vertical Application Solutions framework.
2. Note the contract term will be for five years, with the option to extend for a further two. The total contract value is £1,250,000 with breakdown of costs available in Appendix C.
3. Agree to treat Appendices B and C as exempt information and to be treated in confidence, as they contain commercially sensitive information relating to the financial and business affairs of the council, and the case for the public interest in maintaining the exemption outweighs the public interest in disclosing that information.
4. Note that the case for special urgency and urgency to implement the decision had been agreed

Signed by Councillor Liz Leyshon, Executive Lead Member for Resources, Procurement and Performance and Councillor Theo Butt Philip, Executive Lead Member for Transformation, HR and Localities

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- 2. Reason for Decision(s)**
As set out in the Officer's report.
- 3. Reason(s) for Urgency**
None.
- 4. Details of any alternative options considered and rejected**
As set out in the attached report.
- 5. Any relevant Personal Interest that the Lead Member may have under the Council's Code of Conduct for Members**
None.
- 6. Details of any conflict(s) of interest declared by a Lead Member consulted about the proposals and any dispensation from Chief Executive**
None.
- 7. Other background information considered by the Lead Member before making this decision**
None.