

Standards Committee – Work Programme 2024 – 2025

Work Item	By Whom	Committee Meeting
October 2024		
Minutes	DS	14 October 2024
Action Plan a) Ongoing Review of complaints against Councillors procedures – by Priority Group 1 b) To consider whether to include Co-opted Member on the Complaints Hearings – by Priority 1. The Chair will suggest the timescale of this action be reviewed possibly summer 2025 c) To agree the questionnaire from complainants against Councillors – Priority Group 1 d) Review Code of Conduct Training and support package for Parish Councils – by Priority Group 2 e) SALC to be involved with Standards Committee - Scott	MO	14 October 2024
Code of Conduct Complaints – Quarterly Update, including a breakdown of the source of complaints, and how many were upheld	MO	14 October 2024
Draft Questionnaire for those who have made Complaints against Councillors, covering report to include the implications of administering the new procedure.	MO/Priority Group 1	14 October 2024
Work Programme (standing item)	DS	14 October 2024
January 2025		
Minutes and Action Plan (standing item)	DS	23 January 2025
Code of Conduct Complaints – Quarterly Update	MO	23 January 2025
Work Programme (standing item)	DS	23 January 2025
Review the officer’s Code of Conduct	MO	23 January 2025
Priority 2 will be tasked with Code of Conduct Training for Parishes and Somerset Councillors		23 January 2025
April 2025		
Minutes and Action Plan (standing item)	DS	17 April 2025
Code of Conduct Complaints – Quarterly Update	MO	17 April 2025

Work Programme (standing item)	DS	17 April 2025
July 2025		
Minutes and Action Plan (standing item)	DS	July 2025
Code of Conduct Annual Review 2023-2024	MO	July 2025
Code of Conduct Complaints – Quarterly Update	MO	July 2025
Standards Committee Objectives, Work Programme and Priority Groups (includes the work programme standing item)	Chair	July 2025

Key

DS – Democratic Services

MO – Monitoring Officer

Priority 1- Complaints Procedure: Review and assurance on existing complaints procedures including any Local Government Association recommendations for amendments ready for the new Council

Priority 2 – Code of Conduct: Adoption of model Code of Conduct across the County to come before the committee. Working closely with the Somerset Association of Local Council’s to deliver this.

Priority 3 – Officer Code of Conduct: Reviewing updates on Officer CoC

The three priority groups are supported by the following members prior to making any recommendations to the committee:

Priority One: Councillor John Bailey (Chair), Councillor Brian Smedley, Councillor Frances Nicholson, David Stripp and Paul Hooper.

Priority Two: Councillor Frances Nicholson (Chair), Robin Horton and Alan Hemsley.

Priority Three: Councillor Martin Dimery (Chair), Councillor Hugh Davies, Alan Hemsley and Sally Foster.