

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

2024 – 2025 Schools Condition Program

Executive Member(s):

Cllr Heather Shearer – Lead Member for Children, Families & Education

Cllr Ros Wyke – Lead Member for Economic Development, Planning and Assets

Local Member(s) and Division: All

Lead Officer: Oliver Woodhams – Service Director, Strategic Asset Management

Date of decision: 18 June 2024

Date of publication of decision: 19 June 2024

Date decision comes into force: 27 June 2024

1. Executive Lead Member Key Decision

Cllr Ros Wyke – Lead Member for Economic Development, Planning and Assets and Cllr Heather Shearer – Lead Member for Children, Families & Education, delegated (within the allocation of capital funds for 2024/25, as approved by Full Council on 20 February 2024) to the Service Director Strategic Asset Management, Corporate Surveyor and Strategic Manager – Estates.

- a. The agreement of projects for inclusion in the Schools Condition Programme based on prioritisation of need.
- b. In consultation with relevant officers from the Procurement function to:
 - i. commission and deliver the agreed projects for the programme and to decide on the most appropriate means of procurement in each case.
 - ii. to competitively procure all contracts relating to the capital projects in accordance with the Authority's Contract Procedure Rules and public procurement law
- c. To expend up to a value of £50,000 or 10% of the project value, (whichever is lesser) on each individual project for feasibility and initial design costs and fees;

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Signed by:

Executive Lead Member for Economic Development, Planning and Assets
Cllr Ros Wyke

Executive Lead Member for Children, Families & Education
Cllr Heather Shearer

- 2. Reason for Decision(s)**
As set out in the Officer's report
- 3. Reason(s) for Urgency**
None
- 4. Details of any alternative options considered and rejected**
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**
None
- 7. Other background information considered by the Executive Lead Members before making this decision**
Consultation representations and comments received from Somerset Council Elected Members