

Conditions from Operating Schedule

- 1 The Premises Licence Holder or nominated person shall ensure that suitable signage is positioned at exits to request the co-operation of patrons, in particular to make as little noise as possible when leaving the premises.
- 2 Any outside areas are to be monitored and supervised by management and staff, when occupied, during the hours that the premises are open to the public.
- 3 There shall be no adult entertainment, services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Conditions agreed with the Police

- 4 The Premises Licence Holder shall ensure that measures are in place so that all staff, upon employment (including volunteers), involved in the sale of alcohol, are fully trained to ensure that no person who is knowingly drunk or disorderly or appears to be under the age of 18 is served with intoxicating liquor. The training shall also include the requirement for persons who appear to be under 25 to be asked for photographic evidence of age by way of passport, drivers licence, PASS card or a Government approved scheme and shall include offences that can be committed under this Act. The training records shall be retained and made available to the Licensing Authority or Avon and Somerset Constabulary Officers/representative upon request.
- 5 The outside area identified in red shall be used for the consumption of alcohol only.
- 6 An Outdoor Management Policy shall be drawn up and implemented at the premises outlining the use and control of the outside area when it is being utilised. A copy shall be forwarded to Avon and Somerset Constabulary - Licensing Dept. and Somerset Council – Licensing Dept.
- 7 All outside areas to be checked on a regular basis throughout the trading day. Checks shall be recorded and be made available to responsible authorities upon request. Checks shall include the removal of empty glasses, breakages, damages etc.
- 8 All outside areas which the public have access to shall be adequately lit.
- 9 The premise licence holder shall ensure they work in partnership with the other licensed and food registered premises contained within the complex known as 'Station Approach' to ensure the promotion of the licensing objectives.

- 10 Any event operating under the premises licence shall require an Event Management Plan to be drawn up and retained at the premises. Any plan shall include reference to the Event Safety Guide or similar guidance documentation. The Event Management Plan shall be produced at least 14 days prior to the event taking place and shall be produced upon request by the relevant authorities.
- 11 The premises must install and maintain a comprehensive CCTV system as agreed with Avon and Somerset Constabulary. All images must be of evidential quality. The CCTV system must record at all times when the premises are open for licensable activities and while customers remain within the immediate vicinity of the premises. The correct time and date must be generated on all recordings. CCTV recordings must be retained for a minimum period of 31 days and copies will be made available, on request, to the police or authorised officer of the licensing authority. If the CCTV is inoperative or faulty for any reason, steps must be taken to repair or replace the equipment within 24 hours. A staff member from the premises who is conversant with the operation of the CCTV system must be on the premises at all times when the premises are open to the public. This staff member must be able to provide police or an authorised officer of the licensing authority data or footage with the absolute minimum of delay when requested.
- 12 No person shall leave the premises with open vessels of alcohol.
- 13 Off sales shall be in sealed containers and must not be consumed within the licensed area.
- 14 An incident book or electronic copy will be kept at the premises in which will be recorded all incidents of crime and disorder. This book/copy will be reviewed by senior management in association with the Designated Premises Supervisor. This book shall be made available to the Licensing Authority or Police Officer upon request.
- 15 An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as 'Challenge 25' whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport or other forms identified by the Home Office.

- 16 All staff upon employment (including volunteers) to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a representative of Avon and Somerset Constabulary.
- 17 The Premises Licence Holder will co-operate with the responsible authorities in relation to dealing with the issues of drugs on the premises. A drug policy will be drawn up and agreed with the Police. This Policy to be reviewed 6 monthly.
- 18 All outdoor furniture to be secured at the end of each opening.
- 19 All glassware shall be either toughened or polycarbonate.
- 20 The premises shall be an active member of any Pubwatch or similar scheme that operates within the area.
- 21 The Premises Licence Holder will ensure that customers seated outside are requested to leave at the same time as customers seated inside, all outside seating will be removed at the same time.
- 22 Any person under the age of 18 years shall not be permitted to enter the premises after 2100hrs unless accompanied by a parent/guardian or a person over the age of 25 years.
- 23 A Personal Licence Holder or responsible person, who has received adequate training with regards to licensing, must be on the premises at all times when alcohol is being sold. Any such person must be able to make decisions and act on behalf of the premise licence holder when dealing with responsible authorities.

END