

**Somerset Council MTFP 2024/25 - 2028/29
Savings Proposal**



Title of savings proposal	Reduction in the number of staff mobile phones
Reference Number	RCS008

Executive Directorate	Resources
Service Directorate	Information Communication Technology
Service	

Lead member	Cllr Richard Wilkins - Transport and Digital
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Cost centre name	ICT Telecoms
Cost centre code	G001013

Overview of proposal

Description of savings proposal (alt+return for new line)
As of Sept 2023, 3500 corporate mobile devices have been allocated to Somerset Council employees under the Class mobile phone contract, this amount can be reduced by 20% without any contract penalties. The proposal is to review the criteria for the issuing of mobile devices to essential users only and reduce the amount of devices allocated by 700.
What will the saving achieve? (alt+return for new line)
Reducing the amount of allocated devices will not only produce annual savings of £36k it will also reduce the ongoing pressures of replacing the aging mobile device estate.

Type of saving	Non-LGR - Contract
Which of the 17 key areas does the saving cover?	Financial Resilience & Sustainability Review
Is this saving once-off or ongoing?	
Does this impact on either the Council's priorities or another service?	No
Are there any policy change requirements? If yes, please provide further information below.	No

Benefits of the proposal

Tangible Benefits - savings/income £ (pro-rata for part year)	Intangible benefits (e.g. cost avoidance)
2023/24 (in-year)	
2024/25	36k
2025/26	

Delivering the proposal

Describe the high level milestones for delivery, including timescales and target delivery date for the saving.
Review criteria for mobile device allocation - Dec 2023 Identify accounts to be removed - Jan 2023 Update contract to reflect the reduction in devices and associated costs - Feb 2023
Who are the key people/services involved/required (internal and external).
Internal ICT HR/Policy

What activity is needed to achieve the saving?

Engagement with Services to identify the need for mobile device allocation and ensure where requested it will meet the new criteria.

What are the financial resources required?

None identified

Are there any limitations or constraints?

Previous reluctance by services to engage with the reduction in mobile device allocations, this will need the support of Senior Leadership to achieve savings.

What is the anticipated impact on service delivery to residents or business?

None identified

Please note that an equalities impact assessment is required for all proposals.

Other implications

Impact	Number or description
Staffing impact (#s)	None
Redundancy or vacancy?	
Legal impact	N/A
Insurance or other impact	N/A
Equalities impact	N/A

Please ensure that you have consulted HR and your Finance Business Partner regarding any staffing savings.

Risks

What is the risk status of the proposal?	Low
What are the risks associated with this proposal?	
None identified	
Are there mitigations or actions that if implemented can reduce those risks?	

Please send your completed form to your Finance Business Partner for sign-off and submission of request.