

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

Decision to award a Contract for a Local Healthwatch.

Executive Member(s): Cllr Dean Ruddle- Lead Member for Adult Services
Local Member(s) and Division: All
Lead Officer: Paul Coles - Deputy Director, Commissioning, Adult Services.
Author: Céline Antier - Senior Commissioning Officer
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Date of decision: 19 December 2023

Date of publication of decision: 19 December 2023

Date decision comes into force: 29 December 2023

1. Lead Member / Officer Key Decision

Lead Member for Adults Services / Director of Adult Services

- a. Endorse the procurement process and approve the contract award and recommendations detailed in Appendix B (Confidential Tender Evaluation Report) for the provision of Local Healthwatch.
- b. Approve the commissioning of a Healthwatch Somerset for an initial period of 3 years with an option to extend by two further periods of up to 2 years each. The lead commissioning officer will have a duty to follow agreed processes for the extension of the contract to be assessed and authorised.
- c. Somerset Council will be entering in a joint commissioning agreement with the ICB who are contributing towards the overall funding of the Somerset Local Healthwatch.
- d. The Executive agrees the case for applying the exempt information provision as set out in the Local Government Act 1972, Schedule 12A and therefore to treat the attached confidential Appendix B in confidence, as it contains commercially sensitive information, and as the case for the public interest in maintaining the exemption outweighs the public interest in disclosing that information.
- e. Agree to exclude the press and public from the meeting where there is any discussion at the meeting regarding the confidential tender evaluation report (Appendix B) (to be treated as exempt information).

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Signed by:

Cllr Dean Ruddle - Lead Member for Adult Services

Mel Lock - Director of Adult Services

- 2. Reason for Decision(s)**
As set out in the Officer's report
- 3. Reason(s) for Urgency**
None
- 4. Details of any alternative options considered and rejected**
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**
None
- 7. Other background information considered by the Executive Lead Member and Executive Director before making this decision**
None