

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

Key Decision to Commence Design and Tender Works for the Refurbishment of Property at Coram's Lane, Wellington to deliver the second Homes and Horizons Therapeutic Education Provision

Executive Member(s): Lead Member for Children, Families and Education

Executive Member(s): Lead Member for Economic Development, Planning and Assets

Local Member(s) and Division: Wellington Division - Cllr Marcus Barr and Cllr Andrew Govier

Lead Officer: Daniel Moncrieff – Strategic Manager – Strategic Partner Development

Julia Ridge – Head of Vulnerable learners

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Date of decision: 20 November 2023

Date of publication of decision: 20 November 2023

Date decision comes into force: 28 November 2023

1. Executive Lead Member Key Decision

1.1 The Lead Member for Children, Families & Education and the Lead Member for Economic Development, Planning and Assets hereby:

- Authorised property officers under delegation to commence delivery of any necessary site surveys, design, planning and enabling works;
- Instructs property and commissioning officers to carry out a competitive tendering exercise for the building refurbishment works which complies with section 22 of Somerset Council's Contract Procedure Rules and Standing Orders;
- Approved the gross maximum project cost as detailed in confidential Appendix A These costs include allowances for IT and furniture as required;
- Agreed the case for exempt information for Coram's Lane (Appendix A) to be treated in confidence.

1.2 Following the actions in 1.1, the Lead Member for Children and Families & Education and the Lead Member for Economic Development, Planning and Assets hereby:

- Delegated authority to the Director of Children's Services and Service Director – Strategic Asset Management in consultation with the Head of Legal Services, to finalise the contract documents and enter into the works with the preferred contractor.

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- Approved the appointment of Furniture Fittings and ICT contractors, tendered in line with SCC Procurement policy, within the gross maximum project costs

Signed by:

Executive Lead Member for Children, Families and Education

Executive Lead Member for Economic Development, Planning and Assets

2. **Reason for Decision(s)**
As set out in the Officer's report
3. **Reason(s) for Urgency**
None
4. **Details of any alternative options considered and rejected**
As set out in the attached report
5. **Any relevant Personal Interest that the Executive Lead Members may have under the Council's Code of Conduct for Members**
None
6. **Details of any conflict(s) of interest declared by an Executive Lead Members consulted about the proposals and any dispensation from Chief Executive**
None
7. **Other background information considered by the Executive Lead Members before making this decision**
None