

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

KEY DECISION RECORD

Academy Conversion Heathfield Community School

Executive Member: Lead Member for Children Families & Education

Local Member(s) and Division: Cllr Norman Cavill and Cllr David Fothergill (Monkton and North Curry)

Lead Officer: Director of Children’s Services

Author: Elizabeth Smith – Education Relationship Manager

Contact Details: elizabeth.smith@somerset.gov.uk 01823 356260

Date of decision: 15 November 2023

Date of publication of decision: 15 November 2023

Date decision comes into force: 23 November 2023

1. Key Decision

1.1 That the Lead Member for Children, Families and Education and the Service Director - Strategic Asset Management

- a. Authorised the Council to enter into a Commercial Transfer Agreement relating to the transfer of the staff, assets and contracts at Heathfield Community School to The Cabot Learning Federation:

School Name	School Category	Proposed Conversion Date
Heathfield Community School	Community	01/11/2023

- b. Approved the grant of a 125 year leasehold interest in the school site at Heathfield Community School to The Cabot Learning Federation on a peppercorn basis. The 125 year lease will include the Tacchi Morris Centre and a new Joint User Agreement will be put in place between the Cabot Learning Federation, Tacchi Morris Trust and the Council as set out in paragraph 16.8 of this report
- c. Take on behalf of the Council all necessary actions and enter into any necessary transactions to give effect to the above and any supporting documentation that may be required to give effect to the same.

Signed by:

Lead Member for Children, Families and Education

**SOMERSET COUNCIL
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

Service Director – Strategic Asset Management

- 2. Reason for Decision(s)**
As set out in the Officer's report
- 3. Reason(s) for Urgency**
None
- 4. Details of any alternative options considered and rejected**
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**
None
- 7. Other background information considered by the Executive Lead Member and the Service Director before making this decision**
None