

APPENDIX A

Tender Evaluation Report

**Celebration Mile Public Realm Works
DN 657478 (previously DN 643148)**

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1. Management Summary

Somerset Council have prepared a concept called “Celebration Mile” a route which runs from the railway station through the centre of town, over the river Parrett and ending at the docks area. The Council will be funding these schemes via the Government sponsored Town Fund grant which the Council were successful in securing in 2021.

The three sites covered by this tender exercise are Clare Street, Eastover and Angel Crescent. Previous appraisals and public consultation work has identified that there is high potential for the creation of a new leisure based and independent retail development expanding the town centre offer through improved urban realm. Regeneration benefits are also identified as important to any redevelopment that accords with the aspirations of the Council detailed in Corporate and Community Strategies.

A tender has been released to find a suitable contractor to undertake the construction work and this report details the process and the outcome that has resulted from the procurement process.

The decision was taken to go out to tender using an open market tender exercise which follows the requirements of the Find A Tender process as required by the amended Public Contract Regulations 2015.

2. Procurement Process

This procurement was carried out in accordance with the authority’s Contract Procedure Rules and Standing Orders and Public Contracts Regulations 2015 principles.

Suppliers were invited to submit a response to the Invitation to Tender (ITT) through the e-Tendering System. The Procurement Documents were published on **30th June 2023**.

Bid responses were received by the closing date of 1st September 2023 as follows:

- **3** Bidders responded.
- 2 Bidders submitted a compliant Bid.
- Bids were evaluated in accordance with the criteria set out in the Procurement Documents and set out in section 2.1 below.

The Commercial and Procurement Team conducted the initial compliance checks.

2.1. Evaluation Methodology

Bids were evaluated in accordance with the evaluation criteria set out within the Procurement Documents. Weightings and scores are contained within the Confidential Appendix B

2.2. Quality

The quality questions were scored and evaluated in accordance with the published criteria.

The quality element of the Tenders were evaluated by a panel of officers and moderated by staff from the Commercial and Procurement Team at Somerset Council (see Confidential Appendix B for the list of evaluators and moderators). Each evaluation panel member scored each Bid on an individual basis and prior to the moderation meeting.

Moderated scores are available in Confidential Appendix B, including the recommended award decision.

2.3. Pricing

Pricing was assessed based on the total tender price for the **Works** included by bidders within the Pricing Schedule. The tendered prices are available in Confidential Appendix B, including the proposed award decision.

2.4. Social Value

The qualitative score for social value was evaluated as per section 2.2 and moderated by Commercial and Procurement. This included elements relating to the employment and training of personnel within the postcode areas considered local to Somerset including TA, BS and BA areas.

As part of the bid response, Bidders were invited to offer specific measurable Social Value commitments in addition to the stated requirements of the specification. Delivery of these commitments will be monitored as part of contract management.

The value score for social value was calculated by the Commercial and Procurement team in accordance with the published criteria.

Moderated scores are available in Confidential Appendix B, including the proposed award decision.

3. Contractual Position

The Contract will be under NEC 4 Terms and Conditions.

This is subject to approval of a **Key** Decision to award supported by this evaluation report.

3.1. Proposed Term

The awarded Contract will be for an initial term of 12 months. The contract will commence on **1st January 2024** and will continue up to the initial term which will expire on **31st December 2024**.

3.2. Service Levels and Contract Management

Service levels will be monitored as part of Contract Management and the contract will be managed to ensure that the service meets expectations and to identify further opportunities for cost and service improvement.

4. Risk and Mitigation

Risk: The project risks will be monitored and addressed by the project manager. There are a number of risks including:

Failure to deliver within the available budget due to inflationary pressures. Failure to deliver on time. Failure to operate the site safely in a public environment and reputational risk as working on a publicly visible scheme.

Mitigation:

Working with the preferred contractor to agree achievable timelines and to value engineer the project to avoid any cost slippage. Using the preferred contractor will bring an experienced contractor to the area who has worked in this location previously and with internal Council staff with expertise in the Bridgwater area we hope to avoid any risk to reputation by considering lessons learned from previous works in the area. The experience of the contractor will mitigate any risk to site safety and with the assistance of the external team of consultants it is expected that these risks will be mitigated.

5. Next Steps

- Suppliers to be informed of the decision by Commercial and Procurement Team **9th November 2023**
- Standstill period **9th November 2023 until 19th November 2023**
- Contract Mobilisation/ Implementation **from 1st December 2023 – 1st January 2024.**
- Contract awarded **1st January 2024**

End of Report