

## **Work Programme and Action Plan**

Lead Officer: David Clark, Monitoring Officer

Author: Andrew Melhuish (Service Manager Member Development & Support)

Contact Details: [andrew.melhuish@somerset.gov.uk](mailto:andrew.melhuish@somerset.gov.uk)

### **1. Summary**

- 1.1.** To consider and review the Standards Committee Work Programme set out in Appendix A.
- 1.2.** To consider and review the Standards Committee Action Plan set out in Appendix B.

### **2. Recommendations**

- 2.1.** To note the Committee Work Programme and to identify any further items for future meetings.
- 2.2.** To note the Committee Action Plan and any updates given verbally at the meeting.

### **3. Background**

- 3.1.** This report sets out the Work Programme for the Standards Committee and is an opportunity for further items to be identified for future meetings.
- 3.2.** The Work Programme will be reviewed at future Standards Committee meetings.

The Council has established a Standards Committee. The role of the standards committee is to supervise all of the council's arrangements for maintaining and enforcing standards of Member conduct, including setting a work programme to monitor this work.

- 3.3.** At each Standards Committee an Action Plan is completed and circulated to the committee members to monitor the committees work.

### **4. Options Considered and Consultations undertaken**

- 4.1.** To note the work programme and identify any further items for inclusion and consideration at future committee meetings.
- 4.2.** To note the action plan and to monitor any actions to ensure the work of the Standards Committee is effectively maintained.

## **5. Implications**

- 5.1.** The Standards Committee keeps an up to date work programme and monitors the action plan to ensure future meetings and the work of the committee reflect the requirements of the terms of reference of the committee.

## **6. Background papers**

- 6.1.** Somerset Council Constitution and Code of Conduct.

**Note** For sight of individual background papers please contact the report author