

## WATCHET HARBOUR ADVISORY COMMITTEE MEETING

**Tuesday 22<sup>nd</sup> November 2022, 14.00 – 15.30**

### Watchet Visitors Centre

**Attendees:** Cllr Peter Murphy (PM) (Chair), Keith Badsey (KB), Emily Glover (EG), Jessica Kemmish (JK), David Mainwaring (DM), Martin Stevens (MS), Cllr Loretta Whetlor (LW), Steve Yeandle (SY).

**Apologies:** Craig Butler (CB), Steve Hughes (SH), Jessica Tyson (JT), John Richards (JR).

Action	Owner	Due Date
JK to liaise with SH regarding odours coming from the Onion Collective's drain covers	JK/SH	21/02/23
JK to check whether CB has been in contact with anyone to fix damaged railing near the library	JK/CB	21/02/23
JK to liaise with SH on what areas are covered in the marina lease.	JK/SH	21/02/23
JK to check whether lighting on the Esplanade has been fixed & report back	JK	21/02/23
JK to locate most recent version of the Marine Operations Manual and send to KB.	JK	21/02/23
EG to ensure correct contact details are on the circulation list	EG	25/11/22
JK, SH & CB to discuss the potential installation of bollards to prevent vehicles driving up to the East Pier	JK/SH/CB	21/02/23
JK to speak to SH and colleagues who deal with fly tipping to determine what can be done about the piece of metal on the East Pier and determine current owner.	JK	21/02/23
JK and SH to discuss potential options for finalising the surfacing on the Easy Quay.	JK/SH	21/02/23

Agenda Item	Notes
<b>1. Apologies</b>	Apologies received from CB, SH, JR and JT.
<b>2. Minutes and Actions of the Previous Meeting</b>	<p><b>Previous actions</b></p> <ul style="list-style-type: none"> <li>- ONGOING: JK to liaise with SH regarding odours coming from drain covers near the Onion Collective. MS confirmed odour is still happening.</li> </ul>

	<ul style="list-style-type: none"> <li>- CLOSED: SH to attend webinar training following discussion at Harbour Board</li> <li>- ONGOING: MS confirmed the railing near the library is bent and has been pushout out of the socket. JK to check whether CB has been in contact with anyone to fix.</li> <li>- ONGOING: JK to liaise with SH on what areas are covered in the marina lease.</li> <li>- ONGOING: JK to check whether lighting on the Esplanade has been fixed &amp; report back</li> <li>- CLOSED: JK confirmed speed bumps have been ordered however due to a supply issue delivery is not expected until w/c 05/12/22.</li> <li>- CLOSED: Accidents and Incidents added as a standard agenda item</li> </ul> <p>The committee approved the minutes of the previous meeting held on Tuesday 20<sup>th</sup> September 2022.</p>
<b>3. Port Marine Safety Code Matters</b>	<p>KB raised that the Port of Operations needed revision and did not have the latest version of the Marine Operations Manual.  <b>Action: JK to locate most recent version and send to KB.</b></p>
<b>4. Health and Safety Incidents</b>	<p>JK was not aware of any health and safety issues.</p> <p>DM added that several near misses with fishing boats had been reported to CB by email.</p> <p>MS raised the developing problem of fishermen directing verbal abuse at boatowners and fishing lines landing on the deck of boats when passing through the harbour entrance. Boatowners have been encouraged to report this. JK updated that there is a new Health and Safety system for the council which CB can use to report these issues. JK confirmed that Litter Enforcement Officers were unable to enforce due to the service being outsourced, however would look into general legislation around anti-social behaviour. Effort would be made to get something in place for new authority. KB added that there may be an opportunity to allow enforcement through a Harbour Revision Order however this would be a lengthy process.</p> <p>MD was not aware of the meeting. <b>Action: EG to check the circulation list has the correct contact details.</b></p> <p>SY raised that an elderly lady had fallen over a rusted bollard on the corner of East Quay and East Wharf. SY added that while the area is now lit, the bollard should be painted to prevent reoccurrence.</p>
<b>5. Harbour Matters</b>	<p>JK provided an update in CB's absence:</p>

	<ul style="list-style-type: none"> <li>• The railing near the lighthouse had been secured</li> <li>• The lighting on the East Pier had been fixed</li> <li>• The gatepost at the top of the outer harbour slip road has been repaired and hi vis tape purchased to increase visibility. DM raised that the gate would be better placed near the building however JK advised that the cost to move was significant.</li> <li>• The repair to the flag poles had been delayed due to bereavement within the supplier Red Dragon. Contact has been made to reschedule.</li> <li>• The outer harbour had been dredged</li> <li>• Flood boards may go out on 24<sup>th</sup> Nov with help from extra colleagues</li> <li>• CB continuing to engage with KB, JT &amp; Richard Dunn to put together in-house timetables including timings for instating flood boards</li> </ul> <p>DM asked whether there was an update on installing bollards to prevent vehicles driving up to the East Pier. <b>Action: JK to speak to SH &amp; CB.</b></p> <p>LW noted that the piece of metal left by a previous dredger on the East Pier should have been removed and queried whether current ownership could be determined so it could be removed or stored. <b>Action: JK to establish who the current owner is and speak to SH and colleagues who deal with fly tipping.</b></p>
<p><b>6. Marina Matters</b></p>	<p>Members of the Marine Group were not present to provide an update.</p> <p>The progress made on dredging in the marina was discussed.</p>
<p><b>7. AOB</b></p>	<p>A discussion took place around finalising the surfacing on the Easy Quay, with DM raising that larger pieces of gravel were being thrown at boats. JK advised of budget constraints, and a suggestion was made to determine the condition of the surface beneath the gravel. <b>Action: JK and SH to discuss potential options for this area of surfacing.</b></p> <p>SY asked for an update on the pooling of water on the East Quay. JK updated that the contractor had been contacted but no response was yet received.</p>
<p><b>8. Date of next Harbour Board meeting</b></p>	<p><b>Date of next Harbour Board meeting:</b>  Tuesday 6<sup>th</sup> December 2022  10.00 – 12.00  West Somerset House, Williton</p>

<b>9. Date, time &amp; venue of next meeting</b>	Tuesday 21 <sup>st</sup> February 2023 14:00 – 15:30 Watchet Visitors Centre