

Executive Forward Plan
For the period 2 September 2024 to 31 January 2025

Subject / Decision	Decision Maker / to be considered by	Decision Due Date	Member Contact	Notice of decision date first published
Outsource vehicle maintenance	Service Director of Infrastructure and Transport	5 Sep 2024	Lead Member for Transport and Waste Services	15 February 2024
Somerset Household Support Fund (winter 2024/25) Decision 1st October 2024- 31st March 2025	Lead Member for Children, Families and Education	25 Sep 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance, Lead Member for Children, Families and Education, Lead Member for Adult Services, Housing and Homelessness	25 September 2024
Firepool – Appointment of infrastructure contractor: Southern Boulevard	Chief Finance Officer (S151 Officer), Executive Director of Climate and Place	27 Sep 2024		27 September 2024
Homes and Horizons Home 8 Annex	Lead Member for Children, Families and Education	September 2024	Lead Member for Children, Families and Education	9 August 2024
Acquisition and disposals of land at Tonedale Mill	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	29 April 2024
Acquisition and	Lead Member	October	Lead Member for	1 February

disposals of land at Toneworks	for Economic Development, Planning and Assets	2024	Economic Development, Planning and Assets	2024
Appointment of Design team at Tonedale Mill	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	1 February 2024
Appointment of Main Contractor at Tonedale Mill	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	1 February 2024
Appointment of Main Contractor at Toneworks	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	1 February 2024
Approval for a contract extension of one year for the use of One.Network	Lead Member for Transport and Waste Services	October 2024	Lead Member for Transport and Waste Services	4 September 2024
Ash die back Framework procurement	Lead Member for Transport and Waste Services	October 2024	Lead Member for Transport and Waste Services	1 November 2023
Authorisation to award the contract for essential refurbishment works at the Frome Enterprise Centre	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	31 March 2023
Cheddar Service & Asset Devolution	Leader of the Council and Lead Member for Governance and Communications	1 Oct 2024	Leader of the Council and Lead Member for Governance and Communications	30 May 2024
Community Learning Partners' award of contracts for local	Executive Director of Climate and	October 2024	Lead Member for Economic Development,	30 May 2024

delivery	Place, Lead Member for Economic Development, Planning and Assets		Planning and Assets	
Continuation of PAUSE in Somerset	Executive Director of Children, Families and Education	October 2024	Lead Member for Children, Families and Education	26 October 2023
Council Tax Base Approval Report	Executive Director of Resources and Corporate Services (Section 151 Officer)	October 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	16 January 2024
Electric Heating Installation Programme	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	October 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	9 September 2024
Expansion of Early Years Foundation Unit at Wellsprings Primary School	Lead Member for Children, Families and Education	October 2024	Lead Member for Children, Families and Education	13 November 2023
Expansion of Flexible Plastics Collection Trial	Lead Member for Environment and Climate Change	October 2024	Lead Member for Environment and Climate Change	29 April 2024
Mendip City, Towns and Parishes Service & Asset Devolution	Leader of the Council and Lead Member for Governance and Communications	1 Oct 2024	Leader of the Council and Lead Member for Governance and Communications	30 May 2024
Minehead Service &	Leader of the	October	Leader of the	30 May 2024

Asset Devolution	Council and Lead Member for Governance and Communications	2024	Council and Lead Member for Governance and Communications	
Review of Parking Fees and Charges for Financial Year 2024/2025	Executive Director of Climate and Place	October 2024	Lead Member for Transport and Waste Services	26 February 2024
Somerset Adult Community Learning award of contract to delivery provider	Lead Member for Economic Development, Planning and Assets, Executive Director of Climate and Place	October 2024	Lead Member for Economic Development, Planning and Assets	30 May 2024
To appoint a Main Contractor for Bridgwater Town Deal – Carnival Development Scheme	Lead Member for Economic Development, Planning and Assets, Executive Director of Climate and Place	October 2024	Lead Member for Economic Development, Planning and Assets	30 May 2024
Wessex Water Contract for Sewage Diversions at Firepool	Lead Member for Economic Development, Planning and Assets	October 2024	Lead Member for Economic Development, Planning and Assets	15 August 2024
Yeovil Service & Asset Devolution	Leader of the Council and Lead Member for Governance and Communications	October 2024	Leader of the Council and Lead Member for Governance and Communications	30 May 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 4	Executive	7 Oct 2024	Deputy Leader of the Council and Lead Member for Finance,	1 July 2024

			Procurement and Performance	
Annual Approval as Sole Shareholder of Homes in Sedgemoor	Executive	7 Oct 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	11 July 2023
HRA Sewage Treatment Tank Replacements using MHCLG Local Nutrient Mitigation Fund Grant	Executive	7 Oct 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	19 September 2024
Medium Term Financial Plan 2025/26 to 2029/30 update	Executive	7 Oct 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	29 April 2024
Placemaking Principles	Service Director of Economy, Employment and Planning, Service Director of Infrastructure and Transport	7 Oct 2024	Executive Director of Climate and Place	27 September 2024
Cannington Neighbourhood Plan to be Made	Planning and Transport Policy Sub-Committee	8 Oct 2024	Councillor Ros Wyke	29 April 2024
Community Infrastructure Levy spending priorities report	Planning and Transport Policy Sub-Committee	8 Oct 2024	Councillor Ros Wyke	29 April 2024
Iminster Neighbourhood Plan to be Made	Planning and Transport Policy Sub-Committee	8 Oct 2024	Councillor Ros Wyke	29 April 2024
Norton St Philip Neighbourhood Plan to be Made	Planning and Transport Policy Sub-Committee	8 Oct 2024	Councillor Ros Wyke	29 April 2024
Travel Plan Guidance	Planning and Transport	8 Oct 2024	Lead Member for Transport and	23 August 2024

	Policy Sub-Committee		Waste Services	
Allocation of the 2024/25 Dedicated Schools Grant High Needs Block	Executive Director of Children, Families and Education	11 Oct 2024	Lead Member for Children, Families and Education	16 May 2023
Creation of new academies in Somerset	Lead Member for Children, Families and Education, Service Director of Strategic Asset Management	23 Oct 2024	Lead Member for Children, Families and Education	8 August 2024
Key Decision Report on Future Investment Property Disposals	Property and Investments Executive Sub-Committee	29 Oct 2024	Lead Member for Economic Development, Planning and Assets	10 June 2024
Review Performance Indicators for the Investment Portfolio and Main Risks to the Programme	Property and Investments Executive Sub-Committee	29 Oct 2024	Lead Member for Economic Development, Planning and Assets	27 September 2024
Update on Asset Investment	Property and Investments Executive Sub-Committee	29 Oct 2024	Lead Member for Economic Development, Planning and Assets	27 September 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 5	Executive	4 Nov 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
Endorse the Delivery Plan for the Universal Support Programme	Executive	6 Jan 2025	Lead Member for Economic Development, Planning and Assets	1 July 2024
Financial Management	Executive	4 Nov 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
Fire Door	Lead Member	Not before	Lead Member for	30 September

Replacement Programme	for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	4th Nov 2024	Communities, Housing Revenue Account, Culture, and Equalities and Diversity	2024
Funding and provision for children with additional needs	Executive	4 Nov 2024	Lead Member for Children, Families and Education	8 August 2024
Hackney Carriage Rank Positions in Yeovil	Executive	4 Nov 2024	Lead Member for Economic Development, Planning and Assets, Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	6 March 2024
Housing Complaints Annual Report 2023-2024	Executive	4 Nov 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	19 September 2024
Q2 Corporate Performance Management Report	Executive	4 Nov 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 April 2024
Somerset Council Improvement and Transformation Programme – November Update	Executive	4 Nov 2024	Lead Member for Transformation, Human Resources and Localities	12 June 2024
Treasury Management Mid Year Report	Executive	4 Nov 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	29 April 2024
Stawley Primary Classroom Replacement - School Condition	Lead Member for Children, Families and Education	Not before 13th Nov 2024	Lead Member for Children, Families and Education	11 September 2024

Accepting Wave 6 Funding	Executive	Not before 30th Nov 2024	Lead Member for Economic Development, Planning and Assets	4 September 2024
Enforcement Policy for Electrical Safety Regulations	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	1 Dec 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	19 September 2024
2024/25 General Fund Capital Budget Monitoring Report - Qtr2	Executive	2 Dec 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 6 (Qtr2)	Executive	2 Dec 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
2024/25 Housing Revenue Account Revenue & Capital Budget Monitoring Report - Qtr2	Executive	2 Dec 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
Award contract for Advocacy Services	Executive	2 Dec 2024	Lead Member for Adult Services, Housing and Homelessness	14 May 2024
Award contract for Extra Care Services	Executive	2 Dec 2024	Lead Member for Adult Services, Housing and Homelessness	30 May 2024
Award contract for The Specialist Floating Support Service	Lead Member for Adult Services, Housing and Homelessness	2 Dec 2024	Lead Member for Adult Services, Housing and Homelessness	30 May 2024
Corporate and Resources Scrutiny Committee recommendations to	Executive	2 Dec 2024		30 August 2024

Executive regarding the Consultation on changes to the Council Tax Reduction Scheme for 2025/26				
Council Tax Reduction Scheme for 2025/26	Executive	2 Dec 2024	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	29 April 2024
Customer Feedback Annual Report	Executive	2 Dec 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	3 July 2024
Revision to the Managing Unreasonable Customer Behaviour policy	Executive	2 Dec 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	3 July 2024
SC Complaints policy including the addition of the supplementary remedy paragraph and accompanying guidance	Executive	2 Dec 2024	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	3 July 2024
Somerset Council Improvement and Transformation Programme – December Update	Executive	2 Dec 2024	Lead Member for Transformation, Human Resources and Localities	12 June 2024
Oake Neighbourhood Plan to be Made	Planning and Transport Policy Sub-Committee	10 Dec 2024	Councillor Ros Wyke	29 April 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 7	Executive	6 Jan 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
Annual Public Health Report	Executive	6 Jan 2025	Lead Member for Public Health, Climate Change and Environment	11 September 2024

Q3 Corporate Performance Management Report	Executive	6 Jan 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 April 2024
Somerset Economic Strategy	Executive	6 Jan 2025	Lead Member for Economic Development, Planning and Assets	1 July 2024
Somerset Homelessness and Rough Sleeper Strategy 2025 - 2030	Executive	6 Jan 2025	Lead Member for Adult Services, Housing and Homelessness	10 September 2024
Procure Communal Cleaning Contract	Executive Director of Community Services	23 Jan 2025	Lead Member for Communities, Housing Revenue Account, Culture, and Equalities and Diversity	10 September 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 8	Executive	3 Feb 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
Treasury Management Strategy Report	Executive	3 Feb 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	29 April 2024
Taunton Waterways Strategy and Guidance	Planning and Transport Policy Sub-Committee	11 Feb 2025	Lead Member for Economic Development, Planning and Assets	4 September 2024
2024/25 General Fund Capital Budget Monitoring Report - Qtr3	Executive	3 Mar 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
2024/25 General Fund Revenue Budget Monitoring Report - Month 9 (Qtr3)	Executive	3 Mar 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024
2024/25 Housing	Executive	3 Mar 2025	Deputy Leader of	1 July 2024

Revenue Account Revenue & Capital Budget Monitoring Report - Qtr3			the Council and Lead Member for Finance, Procurement and Performance	
2024/25 General Fund Revenue Budget Monitoring Report - Month 10	Executive	7 Apr 2025	Deputy Leader of the Council and Lead Member for Finance, Procurement and Performance	1 July 2024