

Notice of Meeting of

FULL COUNCIL

Thursday, 26 September 2024 at 1.00 pm

**Hollinsworth Hall, Canalside Conference Centre,
Marsh Lane, Huntworth, Bridgwater TA6 6LQ**

All Somerset Council Members are requested to attend.

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticservicesteam@somerset.gov.uk

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticservicesteam@somerset.gov.uk by **5pm on Friday, 20 September 2024**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by the Proper Officer on Wednesday, 18 September 2024

AGENDA

Full Council - 1.00 pm Thursday, 26 September 2024

Public Guidance Notes contained in Agenda Annexe (Pages 7 - 8)

Click here to join the online meeting (Pages 9 - 10)

1 Apologies for absence

To receive any apologies for absence.

2 Minutes from the previous meeting (Pages 11 - 18)

To approve the minutes from the previous meeting.

3 Declarations of Interest (Pages 19 - 20)

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

4 Public Question Time

The Chair to advise the Council of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, please see details under 'click here to join online meeting'.

5 Chair's Announcements (Pages 21 - 22)

To receive and note the Chair's Announcements including events detailed on the Chair's Information Sheet.

Reports for Decision

6 Council Restructure Update (Pages 23 - 38)

To consider the report from the Chief Executive.

7 **Council Size Submission to Local Government Boundary Commission for England** (Pages 39 - 60)

To consider recommendations from the Constitution and Governance Committee.

8 **Proposed changes to the Constitution**

8.1 Revisions to I6 - Contract Procedure Rules (Pages 61 - 178)

To consider the recommendations from the Constitution and Governance Committee.

8.2 Revisions to I1 - Senior Management Structure, I2 - Scheme of Delegations and I3 - Statutory and Proper Officers (Pages 179 - 334)

To consider the recommendations from the Constitution and Governance Committee.

9 **Proposed changes to Committee Appointments** (Pages 335 - 338)

To consider the recommendations from the Monitoring Officer.

10 **Motion** (Pages 339 - 342)

To consider a motion – Changes to the Winter Fuel Allowance and protecting Somerset pensions from fuel poverty.

11 **Annual Report of the Corporate Parenting Board** (Pages 343 - 404)

To receive and note the annual report.

Reports for Information

12 **Annual Report of the Armed Forces Covenant** (Pages 405 - 412)

To receive and note the annual report.

13 **Report of the Scrutiny Committees** (Pages 413 - 418)

To receive and note the report.

14 **Annual Report of the Lead Member for Communities, Housing Revenue Account, Culture and, Equalities and Diversity** (Pages 419 - 446)

To receive and note the annual report.

15 **Summary of key decisions taken since the last Full Council meeting** (Pages 447 - 450)

To consider and note the report of the Leader and Executive.

16 **Questions from Councillors to the Executive**

Councillors are required to give notice of any such question in writing to the Monitoring Officer no later than 5pm providing three clear working days' notice before the meeting, in order to be guaranteed a written response. For this meeting the deadline is 5pm on 20 September 2024.

Details of any questions received will be circulated to all councillors prior to the meeting and made available at the meeting and on the Council's website.

Any question received after 5pm on 20 September 2024 and no later than 9am 26 September 2024 may only receive a verbal response at the meeting or the Chair may direct them to the appropriate committee or the next meeting of the Council.

Questions may be asked without notice and councillors are limited to one minute to put their question. Supplementary questions can only be asked with the consent of the Chair. The Chair will determine the number of questions asked without notice and the total time allocated for this item.

Councillors are reminded of the opportunities outside of the Council meeting to raise matters directly with the Leader of the Council, Executive Lead Members or Directors. In addition, Councillors can raise questions at meetings of the Executive.