

Public Agenda Pack



Notice of Meeting of

LICENSING SUB-COMMITTEE

Monday, 4 March 2024 at 2.00 pm

**Sedgemoor Room, Bridgwater House, King
Square, Bridgwater, TA6 3AR**

To: The members of the Licensing Sub-Committee

Councillor Simon Carswell
Councillor Mike Murphy

Councillor Hugh Davies

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticservicesteam@somerset.gov.uk.

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticservicesteam@somerset.gov.uk by **5pm on Tuesday, 27 February 2024**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by (the Proper Officer) on Thursday 15 February 2024.

AGENDA

Licensing Sub-Committee - 2.00 pm Monday, 4 March 2024

Public Guidance Notes contained in Agenda Annexe (Pages 3 - 4)

Click here to join the online meeting (Pages 5 - 6)

1 Appointment of Chair for the Sub-Committee

2 Apologies for Absence

To receive any apologies for absence.

3 Declarations of Interest

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

4 Procedure to be followed when considering Licensing Applications under the Licensing Act 2003 (Pages 7 - 10)

5 Minutes of the Sub-Committee

To authorise the Chair of the meeting to agree the accuracy and sign the minutes as a correct record following circulation to the members of the Sub-Committee.

6 The Perfect shop Ltd. (Pages 11 - 30)

To consider an application for a new premises licence for The Perfect shop Ltd., 13 High Street, Bridgwater, Somerset, TA6 3BE following objections having been received.

Guidance notes for the meeting

Council Public Meetings

The legislation that governs Council meetings requires that committee meetings are held face-to-face. The requirement is for members of the committee and key supporting officers (report authors and statutory officers) to attend in person, along with some provision for any public speakers. Provision will be made wherever possible for those who do not need to attend in person including the public and press who wish to view the meeting to be able to do so virtually.

Inspection of Papers

Any person wishing to inspect minutes, reports, or the background papers for any item on the agenda should contact Democratic Services at

democraticserviceteam@somerset.gov.uk or telephone 01823 357628.

They can also be accessed via the council's website on [Committee structure - Modern Council \(somerset.gov.uk\)](#)

Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: [Code of Conduct](#)

Minutes of the Meeting

Details of the issues discussed, and recommendations made at the meeting will be set out in the minutes, which the Committee will be asked to approve as a correct record at its next meeting.

Public Question Time

If you wish to speak or ask a question about any matter on the Committee's agenda please contact Democratic Services by 5pm providing 3 clear working days before the meeting. (for example, for a meeting being held on a Wednesday, the deadline will be 5pm on the Thursday prior to the meeting) Email

democraticserviceteam@somerset.gov.uk or telephone 01823 357628.

Members of public wishing to speak or ask a question will need to attend in person or if unable can submit their question or statement in writing for an officer to read out, or alternatively can attend the meeting online.

A 20-minute time slot for Public Question Time is set aside near the beginning of the meeting, after the minutes of the previous meeting have been agreed. Each speaker will have 3 minutes to address the committee.

You must direct your questions and comments through the Chair. You may not take a direct part in the debate. The Chair will decide when public participation is to finish. If an item on the agenda is contentious, with many people wishing to attend the meeting, a representative should be nominated to present the views of a group.

Meeting Etiquette for participants

Only speak when invited to do so by the Chair.

Mute your microphone when you are not talking.

Switch off video if you are not speaking.

Speak clearly (if you are not using video then please state your name)

If you're referring to a specific page, mention the page number.

There is a facility in Microsoft Teams under the ellipsis button called turn on live captions which provides subtitles on the screen.

Exclusion of Press & Public

If when considering an item on the agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

If there are members of the public and press listening to the open part of the meeting, then the Democratic Services Officer will, at the appropriate time, ask participants to leave the meeting when any exempt or confidential information is about to be discussed.

Recording of meetings

The Council supports the principles of openness and transparency. It allows filming, recording, and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 380 070 561 052

Passcode: 3JQwfc

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+44 1823 772277,,497282245#](#) United Kingdom, Taunton

Phone Conference ID: 497 282 245#

[Find a local number](#) | [Reset PIN](#)

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PROCEDURE AT THE HEARING

1. The Chair will open the Hearing and introduce the Sub-Committee and Officers.
They will then ask each Party to introduce themselves.
2. The Chair will confirm that if a Party is not present their representation/application will be read and taken into account in reaching the decision.
3. The Chair will address any registerable interest arising under the Code of Conduct.
4. The Chair will consider any submitted requests from a Party for permission for another person to appear at the Hearing. If necessary, the Sub-Committee will retire to deliberate before making a decision.
5. The Chair will confirm that the Hearing will take the form of a round-the-table discussion led by the Sub-Committee in accordance with this procedure. If all Parties present confirm that they have seen and understood the procedure to be followed at the Hearing and agree that they are ready to proceed then the Hearing shall commence.
6. The Chair will remind everyone that the purpose of the Hearing should be borne in mind at all times i.e. To enable those with a right to appear, to amplify their written application or representation. It is also to assist the Sub-Committee to gather evidence and understand the relevant issues.

7. The Chair will confirm what advance papers have been received and that these have been read.
8. The Chair will make clear that all Parties should only address the Sub-Committee in relation to matters they have raised in their application/representation. Any Party wishing to submit late evidence at the Hearing will only be able to do so with the consent of all Parties present and with the consent of the Sub-Committee.
9. The Chair will confirm whether all Parties have seen and understood the procedure to be followed and are ready to proceed with the Hearing.
10. The Chair will ask the Applicant whether they wish to make any amendments to their application with a view to addressing any issues raised by representations.
11. Order of Oral Presentation
 - (a) The Licensing Officer will present their report outlining the details of the application/notice/representations received.
 - (b) Any Party may question the Licensing Officer.
 - (c) The Members may question the Licensing Officer.
 - (d) Responsible Authorities will present their case and call any witnesses.
 - (e) Any Party may question the Responsible Authorities and any witnesses.
 - (f) Members may question the Responsible Authorities and any witnesses.
 - (g) Other Person(s) will present their case in turn and call any witnesses.
 - (h) Any Party may question the Other Person(s).
 - (i) Members may question the Other Person(s).
 - (j) The Applicant/Licence Holder will present their case and call any witnesses.

(k) Any Party may question the Applicant/Licence Holder and any witnesses.

(l) Members may question the Applicant/Licence Holder and any witnesses.

The Chair at their discretion, may change the order of oral presentation at any stage, if it is considered to be beneficial to the flow of the hearing.

12. Before moving on to the next Party, the Chair will check there are no further points the current Party wishes to make or any further questions that need to be put to that Party.
13. The Licensing Officer may present any further information such as proposed nonmandatory Conditions deriving from the Operating Schedule or suggested by any Party. However, it will remain for the Sub-Committee to determine what conditions will apply, if any, should the application be successful.
14. Each Party will be invited to make closing submissions in the following order –
 - a. Responsible Authorities
 - b. Other Persons
 - c. The Applicant
 - d. Licensing Officer
15. The Chair will then close the Hearing and the Sub-Committee will retire to determine the matter. The Legal Advisor will retire with the Sub-Committee to answer any points of law.
16. The Sub-Committee will come to a decision which will be sent to the Applicant and all other relevant Parties together with the details of the right to appeal.

NOTE:

In producing this procedure the following has been considered: -

The relevant legislation and statutory guidance together with local policies and procedures.

Application for a Premises Licence

Executive Member(s): Cllr Federica Smith-Roberts

Local Member(s) and Division: Cllrs Leigh Redman and Hilary Bruce North & Central Bridgwater.

Lead Officer: Alan Weldon, Licensing & Fraud Manager

Author: Simon Bawler

Contact Details: Simon.bawler@somerset.gov.uk

Summary / Background

1. **The Hearing** is required to determine the application for a Premises licence in accordance with the Licensing Act 2003 following receipt of a relevant representation by way of objection received from Bridgwater Town Council.
2. The premises subject to the objection is: The Perfect shop Ltd – 13, High Street, Bridgwater, Somerset, TA6 3BE (Formerly Subway)

Recommendations

3. The **Licensing Sub-Committee** is required to determine the application in accordance with the Act and must resolve to do one of the following:
 - a. To grant the application as applied for
 - b. To grant the application with attached conditions.
 - c. To grant the application in part.
 - d. To grant the application in part with attached conditions.
 - e. To refuse the application.

Reasons for recommendations

4. The **Licensing Sub-Committee** is to consider an application for a new Premises Licence under the Licensing Act 2003. It is therefore the duty of the **Licensing Sub-Committee** to determine the application with a view to promoting the licensing objectives which are: -
 - The prevention of crime and disorder
 - public safety
 - The prevention of public nuisance; and
 - The protection of children from harm.

5. The objections in this case refer to all four Licensing Objectives.

Other options considered.

6. Not applicable.

Links to Council Vision, Business Plan and Medium-Term Financial Strategy

7. The Council must carry out its functions in accordance with the Act with a view to promoting the licensing objectives and this remains the prime consideration of this report.

Financial and Risk Implications

8. There are no financial implications.
9. There are no significant risks identified providing the granting of a Premises Licence is determined correctly, in accordance with the legislation and having due regard to the Sedgemoor Licensing Policy.

Legal Implications

10. The Licensing Officer has determined that the representations submitted by Bridgwater Town Council are relevant. It is, therefore, the duty of the **Sub-Committee** to determine the Premises Licence Application with regards to the licensing objectives.
11. The issue for the **Licensing Sub-Committee** is whether the application as submitted, sufficiently promotes the licensing objectives, whether the promotion of the licensing objectives requires the application to be granted subject to conditions, or whether the application requires it to be rejected because the licensing objectives cannot be met by the imposition of conditions.

The applicant and/or objector may appeal against any decision made by the Licensing Sub-Committee. Any appeal must be made to the Magistrate's Court.

HR Implications

12. None

Other Implications: -

Equalities Implications

13. None.

Community Safety Implications

14. None.

Climate Change and Sustainability Implications

15. None.

Health and Safety Implications

16. None.

Health and Wellbeing Implications

17. The **Licensing Sub-Committee** may consider any factors that would promote or, conversely, undermine the licensing objectives.

Social Value

18. As the contents of this report do not relate to a procurement process, there are no social value implications.

Scrutiny comments / recommendations:

19. This report relates to a statutory function of the Council, which is the responsibility of the Licensing & Regulatory Committee (delegated to a Sub-Committee), so there are no scrutiny comments or recommendations to make.

Background

20. On 13th January 2024, a Premises Licence application was served on Somerset Council by way of the Council's online application process by Mr Rohit Julka T/A Perfect Shop Ltd, 98, Drove road, Weston-Super-Mare, North Somerset, BS23 3NW.

The application seeks authorisation for the following licensable activities to take place: -

- Sale/supply of alcohol – from 08.00hrs to 23.00hrs (Daily) - Off the premises only.

A copy of the redacted Premises Licence Application is shown as **Appendix A**.

21. The Premises Licence Application requests that the internal area of the ground floor of the premises are licensed for the sale/supply of alcohol off the premises only.

22. An objection to the application for a premises licence has been received within the permitted timeframe from Bridgwater Town Council and is attached as **Appendix B**

23. Police have agreed a set of conditions and is attached as **Appendix C.**
24. Plans of the Premises are attached as **Appendix D.**
25. Maps of the surrounding area attached as **Appendix E.**

Background Papers

26. As identified in the report and below under 'Appendices'.

Appendices

- A.** Premises Licence Application - **Appendix A.**
- B.** Representation by Bridgwater Town Council - **Appendix B.**
- C.** Police have agreed a set of conditions. – **Appendix C**
- D.** Plans of the premises – **Appendix D**
- E.** Maps of the surrounding area – **Appendix E**



Application for a premises licence - Stage 1

SDC577105004

Case created on: 2024-01-13 13:16:05

Introduction and guidance

Personal details

Are you an agent acting on behalf of the applicant? No

Applicant details

Title Mr

First name Rohit

Family Name JULKA

E-mail

Main telephone number

Other telephone number

Indicate here if you would prefer not to be contacted by telephone. Indicate here if you would prefer not to be contacted by telephone.

I am applying as a business or organisation, including as a sole trader

Applicant Business

Is your business registered in the UK with Companies House? Yes

Commercial Register Private Limited Company

Registration number

Business name Perfect Shop Ltd

VAT Number None

Legal Status Private Limited Company

Your position in the Business Manager

Home country United Kingdom

Registered Address

Building number or name 98

Street Drove Road

City or Town WESTON-SUPER-MARE

County or administrative area North Somerset

Postcode BS23 3NW

Country United Kingdom

Supporting documents

Upload documents here 03-24 13 High St, BRIDGWATER - Licensing Plan.pdf, 03-24 13 High St, BRIDGWATER - DPS Consent - CHAWLA - signed.pdf, 03-24 13 High St, BRIDGWATER - Certificate of Incorporation.pdf

Premises details

Premises location

Are you able to provide a postal address, OS map reference or description of the premises?

Address

Building number or name

13

Street

High Street

City or Town

BRIDGWATER

County or administrative area

Somerset

Postcode

TA6 3BE

Country

United Kingdom

Application details

In what capacity are you applying for the premises licence?

A limited company / limited liability partnership

Confirm the following:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Applicant details

Name

First Name

Perfect Shop Ltd

Family Name

Perfect Shop Ltd

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Private Limited Company

Address

Building number or name

98

Street

Drove Road

City or Town

Weston-Super-Mare,

County or administrative area

Somerset

Postcode

BS23 3NW

Country

United Kingdom

Contact details

E-mail

Telephone number

Date of birth

Nationality

Incorporated at Companies House

Operating schedule

When do you want the premises licence to start?

10 February 2024

Provide a general description of the premises

Convenience Store with Off Licence

Will you be providing plays?

No

Will you be providing films?

No

Will you be providing indoor sporting events?

No

Will you be providing wrestling or boxing entertainments?

No

Will you be providing live music?

No

Will you be providing recorded music?

No

Will you be providing performances of dance?

No

Will you be providing anything similar to live music, recorded music or performances of dance?

No

Will you be providing late night refreshment?

No

Will you be selling or supplying alcohol?

Yes

Supply of alcohol

| | |
|------------------|-------------------|
| Monday | 08:00 to 23:00hrs |
| Tuesday | 08:00 to 23:00hrs |
| Wednesday | 08:00 to 23:00hrs |
| Thursday | 08:00 to 23:00hrs |
| Friday | 08:00 to 23:00hrs |
| Saturday | 08:00 to 23:00hrs |
| Sunday | 08:00 to 23:00hrs |

Do you intend to sale/supply alcohol for consumption on or off the premises or both? Off the premises

State type of activity to be authorised, if not already stated, and give relevant further details. N/A

State any seasonal variations for the activity. Nil

State any non standard timings - when the premises will be used for the performance of a play at different times from those listed above. Nil

Designated Premises Supervisor

Full name Nipun CHAWLA

Date of birth [Redacted]

Address

Building number or name [Redacted]

Street [Redacted]

City or Town [Redacted]

County or administrative area [Redacted]

Postcode [Redacted]

Country [Redacted]

Personal licence number (if known) [Redacted]

Issuing licensing authority (if known) Bath & North East Somerset Council

Adult entertainment

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children Nil

Hours premises are open to the public

| | |
|------------------|-------------------|
| Monday | 08:00 to 23:00hrs |
| Tuesday | 08:00 to 23:00hrs |
| Wednesday | 08:00 to 23:00hrs |
| Thursday | 08:00 to 23:00hrs |
| Friday | 08:00 to 23:00hrs |
| Saturday | 08:00 to 23:00hrs |
| Sunday | 08:00 to 23:00hrs |

State any seasonal variations for the activity. Nil

State any non standard timings - when the premises will be used at different times from those listed above. Nil

Licensing Objectives

a) General – all four licensing objectives (b,c,d,e)

An incident log must be kept at the premises, and made immediately available on request to an –authorised person–™ (as defined by Section 13 of the Licensing Act 2003) or the Police, which must record the following: (a) all crimes reported to the venue (b) all ejections of patrons (c) any complaints received (d) any incidents of disorder (e) seizures of drugs or offensive weapons (f) any faults in the CCTV system or searching equipment or scanning equipment (g) any refusal of the sale of alcohol (h) any visit by a relevant authority or emergency service All bar staff engaged in the sale of alcohol to be trained in Responsible alcohol retailing to the minimum standard of BIIAB level 1 or any other equivalent recognised training. Training records shall be kept on the premises and shall be produced to the police or an –authorised person–™ (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Council on demand.

b) The prevention of crime and disorder

CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs. A monitor shall be mounted on the wall at the premises where it is clearly visible to all members of the public. The monitor shall show the live CCTV footage being recorded. Equipment MUST be maintained in good working order , be correctly time and date stamped , recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand. The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police/Local Authority on demand. The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded. In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number 101 immediately.

c) Public safety

No risks to public safety identified at this time.

d) The prevention of public nuisance

Noise or vibration shall not emanate from the premises so as to cause a nuisance. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

The premises shall operate a Challenge 21/25/30 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person^{â€™} (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of the Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated. A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be produced to the police or an ^{â€™}authorised person^{â€™} (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of the Council on demand.

Fees

| | |
|---|------------------------------------|
| Non-domestic rateable value of premises (Â£) | <input type="text" value="24250"/> |
| Is the premises primarily used for the consumption of alcohol on the premises? | <input type="text" value="No"/> |
| Fee based on non-domestic rateable value of premises (Â£) | <input type="text" value="190"/> |
| Additional fees based on the expected number of attendees (Â£) | <input type="text" value="0"/> |
| Total fee (Â£) | <input type="text" value="190"/> |

Declaration

Declaration

Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership: I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

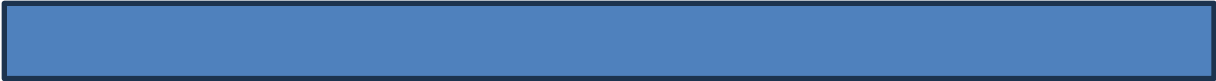
| | |
|---|--|
| Ticking this box indicates you have read and understood the above declaration. | <input type="text" value="I have read and understood the above declaration."/> |
| Full name | <input type="text" value="Nick SEMPER"/> |
| Capacity | <input type="text" value="Licensing Consultant & Agent"/> |
| Date | <input type="text" value="13 January 2024"/> |

Payment

| | |
|--------------------------------|---|
| chk_paymentConfirmation | <input type="text" value="I have confirmed that I have read and understood the above information and wish to proceed to payment."/> |
|--------------------------------|---|

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Good morning,



Bridgwater Town Centre particularly between Penel Orlieu and the Blake Statue has been identified by Avon and Somerset Police as a hotspot for Youth Crime whilst there remains an ongoing issue of Anti-Social behaviour linked to an increasing number of street drinkers. It is the Town Council's view that granting a liquor licence to another Town Centre shop unit will lead to an increased amount of crime and disorder and therefore endanger public safety as a direct result of the ready sale of alcohol. Having liquor readily available to purchase on an off-licence basis will encourage street drinkers to hang around the Town Centre and further increase tensions between gangs of young teenage children and the adult street drinkers this could lead to a greater degree of public nuisance. Both the Police and Town Wardens have been working hard to defuse tensions and tackle the unruly behaviour that is far too common in and around the Town Centre. Granting a licence to sell alcohol on an off-licence basis could undermine the hard work being put in by the various agencies, particularly in respect of protecting children from harm, the Town Council therefore strongly objects to the grant of a new licence to sell alcohol at No 13 High Street.

Kind regards



Office Administrator



Bridgwater Town Council
Town Hall
High Street
Bridgwater
TA6 3AS

Normal working days:
Cemetery Admin – Monday and Friday
Office Admin – Tuesday, Wednesday, and Thursday



[Visit our website](#)

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Police agreed conditions that would be included on the premises licence if granted.

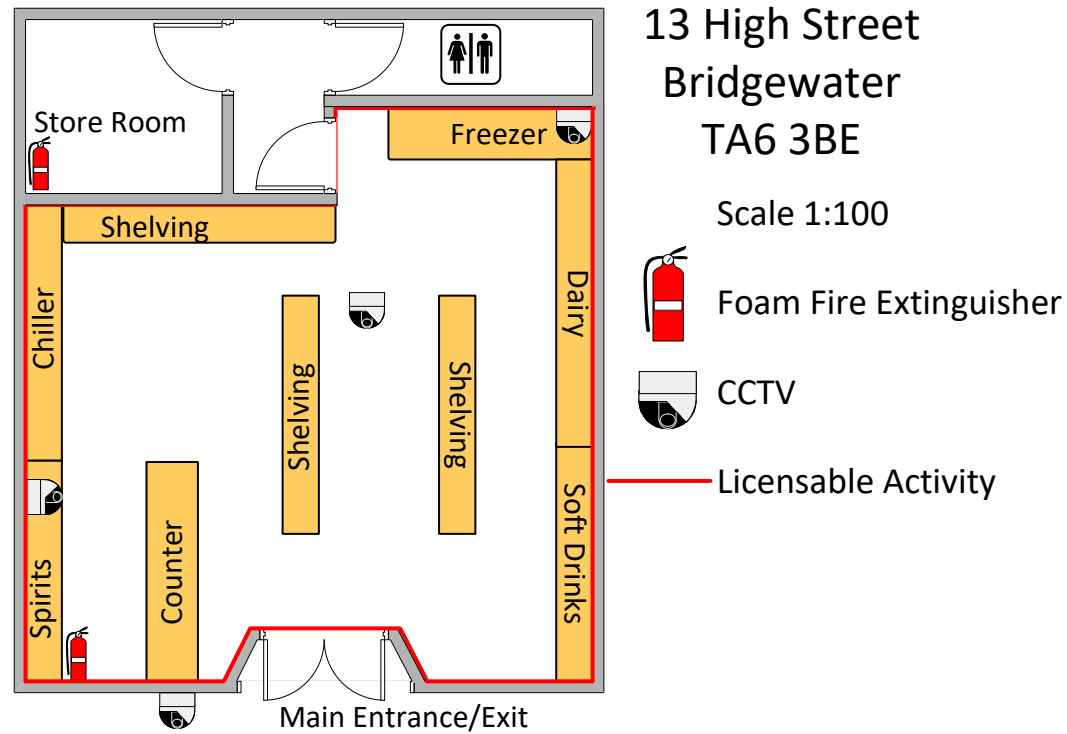
1. A comprehensive surveillance system must be installed and maintained in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions and particularly regarding facial recognition. Cameras must capture entrance/exit to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs. The system must be maintained in full working order and must record at all times when the premises is open for licensable activities. The correct time and date must be generated on all recordings which must be retained for a minimum period of 31 days. A Data Controller who is conversant with the operation of the system and competent at downloading CCTV footage in a recordable format must be appointed and able to provide Police recent data or footage on request. The CCTV equipment must be kept in a secure environment under the control of the Data Controller. An operational daily weekly report must be maintained endorsed by signature, indicating the system has been checked and is compliant. If the system is inoperative or faulty for any reason, steps must be taken to repair or replace the equipment within 24 hours. Management, storage, giving and sharing of data recordings must comply with the general data protection regulations at all times and ICO guidelines.
2. The premises must operate a "Challenge 25 policy", whereby anyone wishing to purchase alcohol that appears to be under the age of 25 years, must be asked to provide photographic identification eg. Passport, driving licence, PASS card. Challenge 25 posters must be displayed.
3. All staff involved in the sale of alcohol must receive and complete accredited training via the online toolkit "NO PROOF OF AGE NO SALE" (NPOANS) run and maintained by Trading Standards South West (TSSW), as long as such a scheme exists. Documentary evidence of all training for each employee must be kept and produced to the police, Trading Standards and licensing authority on request. This training must be updated at least 6 monthly. The Designated Premises Supervisor must check that all training is up to date on a regular basis.
4. All employees involved in the sale of alcohol, must also receive training on commencement of employment, regarding refusals to persons who are intoxicated, fake ID and how to handle unruly customers. This training must be documented and signed for by employees to acknowledge that they have received this training. All employees must receive refresher training every six months. Records must be made available for inspection by the Police & Licensing Authority.
5. A BOUND incident & refusals register must be kept and used on the premises, and must record all instances where the sale of alcohol and proxy sales to a patron is refused and all incidents occurring on the premises.

Records must be kept for a minimum of 12 months and must be made available to the Local Authority, Police and Trading Standards Officers upon request. Records must be audited on a monthly basis by the Designated Premises Supervisor.

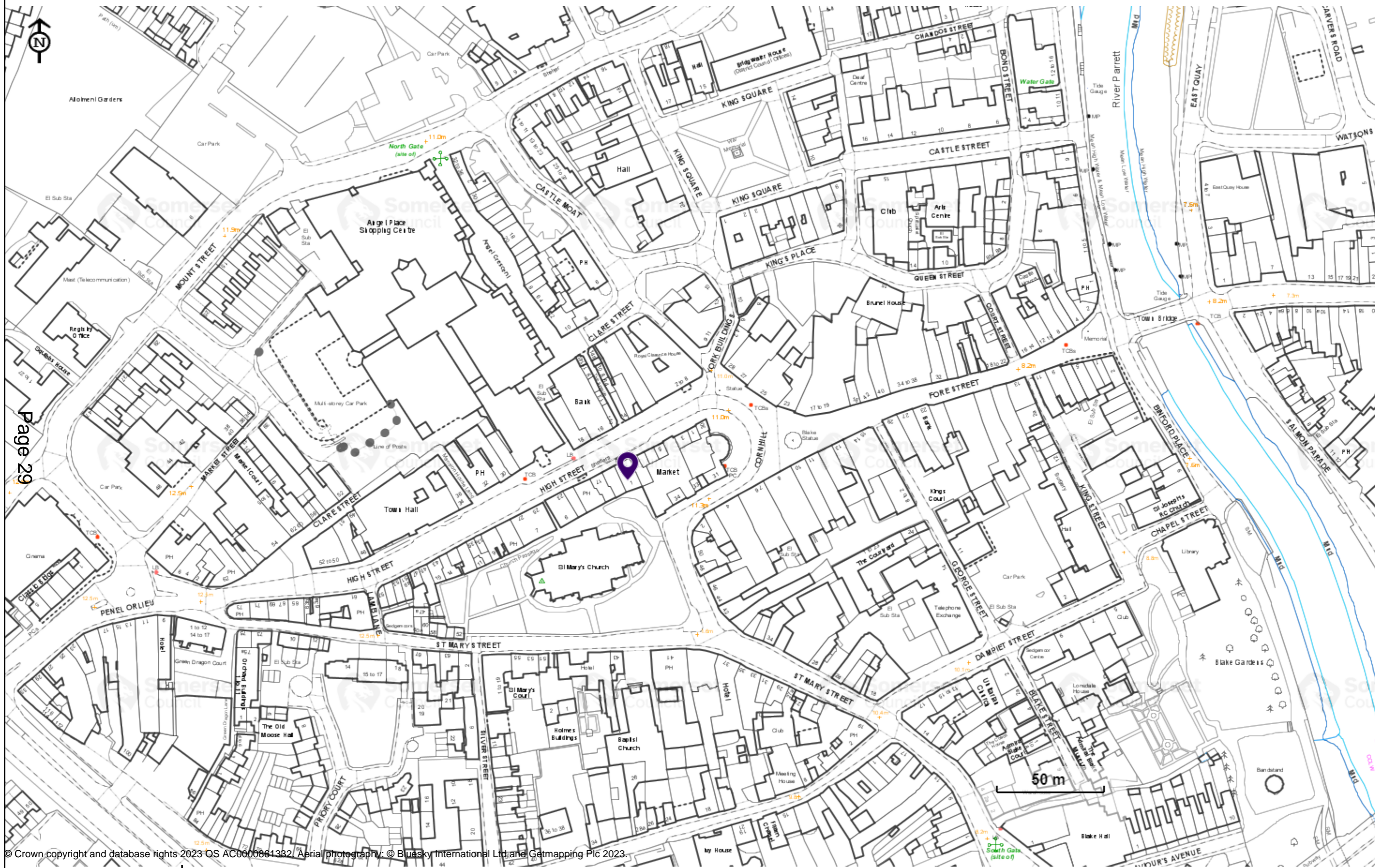
6. No more than 25% of the sales area may be used at any one time for the sale, exposure for sale, or display of alcohol.
7. The premises licence holder must ensure that any customers attempting to purchase alcohol for consumption within the Town Centre of Bridgwater will be refused service and their details entered in the refusal register.
8. There must be a written authority detailing all staff involved in the sale of alcohol which must be produced to responsible authorities on request.
9. There must be no sales of single cans of beer, cider, lager or spirit mixtures at any time.
10. No super-strength beer, lagers, ciders or spirit mixtures of 6.5% ABV (alcohol by volume) or above will be sold from the premises.
11. All items over 0.5% ABV offered for sale must be price-labelled in such a manner as to indicate clearly that the premises is the vendor.
12. Cider with an ABV of 7.5% and above must not be sold at the premises in plastic bottles of 2 litre capacity or more
13. Spirits must be located behind the counter.
14. No miniature bottles of spirits of 5cl or less shall be sold from the premises.
15. No person may be permitted to leave the premises with open containers of alcohol.
16. No alcohol or tobacco will be purchased from sellers attending the premises other than from authorised representatives who must have made a prior appointment to visit the store. The Premises Licence Holder must inform the Police or Trading Standards of any such approaches and the details must be recorded in the refusals register.
17. All alcohol or tobacco sold from the premises must have the relevant UK duty paid trademarks.
18. Invoices &/or copies of invoices for all alcohol and tobacco products sold from the premises must be kept on the premises for 12 months and produced to responsible authorities on request.

19. Notices must be displayed on the premises asking customers to respect the needs of local residents and leave the area quietly.
20. Measures must be in place to prevent people congregating outside of the premises.
21. Facilities for depositing litter and the collection of litter generated by customers purchasing food and drink must be available and maintained.
22. There must be 2 employees on Friday & Saturday evenings present on the premises at all times after 18.00 hrs. If only 1 employee is working at the premises after 18.00 hrs on any other day, the Designated Premises Supervisor or Manager must be contactable at all times to assist or provide extra staff if necessary.
23. If carrier bags are provided for customers, these must be printed with the shop's identity.
24. Full co-operation must be given to any local Police initiatives which may include the banning of certain individuals, known street drinkers and groups of youths causing issues in the area.

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