

Somerset Council – Decisions taken by the Human Resources Committee on Wednesday, 10 July 2024

Agenda Item No	Topic	Decision
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Part A – Items considered in public

A2	Minutes from the Previous Meeting	The committee resolved that the minutes held on 26 March 2024 be approved as a correct record.
A5	Health and Safety Policies	<p>After considering and discussing the report and appendices the Committee:</p> <ol style="list-style-type: none"> 1. Noted that the Retention of Records Policy will now be reported to the Scrutiny for Corporate and Resources committee as part of the ongoing review of the corporate records retention policy. The Executive Director suggested that once finalised an Information Sheet be sent to all Members to provide an overview of the final policy. 2. Approve the following policies: <ul style="list-style-type: none"> • Working Alone Policy • Radon Policy • Hand Arm Vibration Policy • Display Screen Equipment (DSE) Policy • Driving your Personal Vehicle for Work Policy • Supporting Wellbeing, Work Related Stress Policy.
A6	HR Policies	<p>The Committee after considering the refreshed Career Break Policy agreed to approve the:</p> <ul style="list-style-type: none"> • Homeworking Policy

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A8	Committee Work Programme	The committee considered and agreed the workplan for the next meeting.