

Notice of Meeting of

**BUS ADVISORY BOARD**

**Tuesday, 25 April 2023 at 10.00 am**

**Virtual**

To: The members of the Bus Advisory Board

Cllr M Rigby (Chair)

All Somerset Council Members are invited to attend.

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For further information about the meeting, including how to join the meeting virtually, please contact [rose.stokes@somerset.gov.uk](mailto:rose.stokes@somerset.gov.uk).

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by Scott Wooldridge (the Proper Officer) on Monday, 17 April 2023

## **GUIDANCE FOR PRESS AND PUBLIC**

### **Recording of Meetings**

The Council in support of the principles of openness and transparency allows filming, recording and taking photographs at its meetings that are open to the public providing it is done in a non-disruptive manner. No filming or recording will take place when the press and public are excluded for that part of the meeting. As a matter of courtesy to the public, anyone wishing to film or record proceedings is asked to provide reasonable notice to the Democratic Services Team on 01823 357628 or [democraticserviceteam@somerset.gov.uk](mailto:democraticserviceteam@somerset.gov.uk) so that the Chair of the meeting can inform those present.

The Council meeting will be webcast and an audio recording made.

### **QUESTIONS, STATEMENTS OR PETITIONS BY THE PUBLIC**

All members of the public are welcome to attend our meetings and ask questions or may make a statement or present a petition **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: [democraticserviceteam@somerset.gov.uk](mailto:democraticserviceteam@somerset.gov.uk) by **5pm on Wednesday, 19 April 2023**.

The maximum time for each speaker is 3 minutes with a maximum time of 20 minutes for all speakers in total. In exceptional circumstances the Chair has discretion at meetings to accept questions, statements or petitions without any prior notice.

Questions, statements or petitions must: -

- (a) relate to a matter for which the Council has a responsibility, or which affects the County,
- (b) not be defamatory, frivolous or offensive,
- (c) not be substantially the same as a question/statement/petition which has been put at a meeting of the Council in the past six months and
- (d) not require the disclosure of confidential or exempt information.

Your safety at public meetings is very important to us and space at this venue may be limited. We therefore encourage the public to join us virtually. Please contact Democratic Services [democraticserviceteam@somerset.gov.uk](mailto:democraticserviceteam@somerset.gov.uk) for the on-line link to the meeting.

## **REPORTS**

Agendas, reports and minutes can be accessed via the council's website:

[www.somerset.gov.uk/agendasandpapers](http://www.somerset.gov.uk/agendasandpapers). If you need to access any of the papers in an alternative format (e.g. large print, audio tape, Braille etc) or in community languages please contact the report author giving as much notice as possible. It should be noted that re-formatting or translation of committee reports before the date of a particular meeting cannot be guaranteed.

# **AGENDA**

**Bus Advisory Board - 10.00 am Tuesday, 25 April 2023**

**[Click Here to View Online Meeting](#)**

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**1 Welcome and Apologies for Absence**

To welcome attendees and receive any apologies for absence.

**2 Minutes of the Last Meeting (Pages 9 - 20)**

To approve the minutes of the meeting held on 17 January 2023 as an accurate representation of the meeting.

**3 Public Question Time**

To receive any public questions or statements submitted three clear working days in advance of the meeting.

**4 Enhanced Partnership (EP) Scheme - Setting Fixed Dates for Timetable Changes**

To discuss and receive feedback.

**5 Bus Service Improvement Plan (BSIP) Reporting to SYSTRA**

To receive a verbal update.

**6 Update on Digital Demand Responsive Transport (DDRT)**

To receive a verbal update.

**7 Update on Evening Services Trial**

To receive a verbal update.

**8 Update on £1 & £2 Fare Schemes - Impact on Patronage**

To receive a verbal update.

9 **Service Updates from Operators**

To receive any updates from operators.

10 **Update from the Chair of the Bus User and Stakeholders Group**

To receive a verbal update.

11 **Any Other Business**

To raise any other relevant issues from the Chair or Board members.

12 **Date of Next Meeting**

To note that the next meeting is scheduled for 18 July 2023.