

South Somerset District Council

Minutes of a meeting of the **Licensing Committee** held at the **Council Chamber B, Council Offices, Brympton Way, Yeovil BA20 2HT** on **Tuesday 13 June 2017**.

(10.00 - 11.05 am)

Present:

Members: Councillor David Recardo (Chairman)

Dave Bulmer	Crispin Raikes
Nigel Gage	Wes Read
Val Keitch	Alan Smith
David Norris	Linda Vijeh
Crispin Raikes	

Also Present:

Angie Singleton (Portfolio Holder)

Officers:

Jo Morris	Democratic Services Officer
Nigel Marston	Licensing Manager

Note: All decisions were approved without dissent unless shown otherwise.

1. To approve as a correct record the Minutes of the Previous Meeting held on 13th December 2016 and various Licensing Sub Committee Meetings (Agenda Item 1)

The minutes of the meeting held on 13th December 2016, copies of which had been circulated, were taken as read, and having been approved were signed by the Chairman as a correct record of the proceedings.

The minutes of the Licensing Sub Committee meetings held on 9th January 2017, 16th January 2017, 21st February 2017, 6th March 2017 and 11th April 2017 were approved and signed by the Chairman.

2. Apologies for Absence (Agenda Item 2)

Apologies for absence were received from Councillors Clare Aparicio Paul, Jason Baker, Neil Bloomfield, Tony Lock and Martin Wale.

3. Declarations of Interest (Agenda Item 3)

There were no declarations of interest.

4. Public Participation at Committees (Agenda Item 4)

No questions or comments were raised by members of the public.

5. Street Trading Policy (Agenda Item 5)

The Licensing Manager reminded members that the Draft Street Trading Policy had been subject to a Scrutiny Task and Finish Review. He explained that the group had decided to undertake a 9 week consultation on the new policy to ensure a wide range of responses were received. The consultation outlining the proposed changes was sent to current street traders, carnival committee representatives and all town and parish clerks. He reported that a total of 15 responses from a wide variety of organisations were received. Following the consultation, there were two main areas which Scrutiny members felt needed further work these were carnivals and mobile traders.

The Licensing Manager advised that Scrutiny members were keen to support carnivals but felt that such a large scale event should not be totally exempt. It was suggested that carnivals should be able to apply for an exemption from street trading on the proviso that they submitted an application and pay a fee in the region of £50.00. The policy would be amended to reflect this.

Members noted that the Scrutiny Task and Finish Group were of the opinion that any sort of control by the licensing department of mobile street traders vendors which are not static or part of an event was unnecessary and the policy should be amended to make it clear that these types of traders are to be considered exempt from street trading.

During discussion, members welcomed the revised Street Trading Policy and felt that a fair process in terms of consultation had been carried out and that the Licensing Service had listened to those most likely to be affected.

Members unanimously agreed the recommendations of the report.

- RESOLVED:**
1. That the report be noted.
 2. That the Licensing Committee recommend the adoption of the revised Street Trading Policy as detailed in Appendix One.
 3. That the Licensing Committee request that Council delegate the power to make any minor amendments to the Street Trading Policy to the Licensing Manager in consultation with the Director of Service Delivery.
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6. Enforcement Update (Agenda Item 6)

In the absence of the Licensing Enforcement Officer, the Licensing Manager summarised the agenda report, which updated members on the work of the Licensing Enforcement Team and the various issues that they were currently involved with including Taxis & Private Hire Vehicles, Street Trading and Scrap Metal Dealers.

RESOLVED: That the report be noted.

7. Appointment of Chairmen for Licensing Sub Committees (Agenda Item 7)

As the Council had entered a new municipal year, the Committee was asked to review the appointment of Chairmen for Licensing Sub Committees.

A member referred to page 96 of the Council's Constitution and queried whether only 3 members could be appointed. The Democratic Services Manager confirmed that more than 3 members could be appointed and an amendment to the Councils constitution would be made.

It was agreed to appoint the following members as Licensing Sub Committee Chairmen: Councillors David Recardo, Crispin Raikes, Linda Vijeh, David Norris and Martin Wale.

RESOLVED: That Councillors David Recardo, Crispin Raikes, Linda Vijeh, David Norris and Martin Wale be appointed as Licensing Sub Committee Chairmen for 2017/18.

8. Training for Licensing Committee Members (Agenda Item 8)

Members felt that it would be appropriate to receive a days' refresher licensing training bearing in mind the changing licensing legislations.

The Licensing Manger confirmed that the training would need to be delivered by an external trainer. He informed members that he had some very good online training videos explaining more about the Licensing Act that he could forward to members.

It was agreed to forward a request for a Licensing Training Day to the Member and Corporate Support Manager.

RESOLVED: That a request for a Licensing Training Day be forwarded to the Member and Corporate Support Manager.

9. Frequency of Licensing Committee Meetings (Agenda Item 9)

Members agreed to reduce the frequency of meetings of the Licensing Committee to quarterly as a number of meetings had been cancelled in the past. It was agreed that meetings would be held on the following dates:

10th October 2017
12th December 2017
13th March 2018
12th June 2018

10. Date of Next Meeting (Agenda Item 10)

Members noted that the meeting scheduled to be held on Tuesday 8th August 2017 at 10.00am would be cancelled. The next meeting of the Licensing Committee would be held on Tuesday 10th October 2017.

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Chairman

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Date