

Somerset Pensions Board

Friday 20 January 2023

10.00 am Luttrell Room - County Hall,
Taunton



SOMERSET
County Council

To: The Members of the Somerset Pensions Board

Anne Hills (Chair), Mr N Behan, Mr R Bryant, Ms R Ellins, Mr A White and Cllr L Leyshon

All Somerset County Council Members are invited to attend meetings of the Cabinet and Scrutiny Committees.

Issued By Scott Wooldridge, Strategic Manager - Governance and Risk and Monitoring Officer -
12 January 2023

For further information about the meeting, please contact Neil Milne on 01823 357628 or
ndmilne@somerset.gov.uk or or Sarah Wright on 01823 357628 or
sarah.wright@somerset.gov.uk

Guidance about procedures at the meeting follows the printed agenda.

This meeting will be open to the public and press, subject to the passing of any resolution under Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

This agenda and the attached reports and background papers are available on request prior to the meeting in large print, Braille, audio tape & disc and can be translated into different languages. They can also be accessed via the council's website on
www.somerset.gov.uk/agendasandpapers



RNID typetalk

AGENDA

Item Somerset Pensions Board - 10.00 am Friday 20 January 2023

***Public Guidance notes contained in agenda annexe ***

1 **Apologies for absence**

2 **Declarations of Interest**

Details of all Members' interests in District, Town and Parish Councils can be viewed on the Council Website at [County Councillors membership of Town, City, Parish or District Councils](#) and this will be displayed in the meeting room (Where relevant).

The Statutory Register of Member's Interests can be inspected via request to the Democratic Service Team.

3 **Minutes from the previous meeting held on 21 October 2022** (Pages 7 - 14)

The Committee is asked to confirm the minutes are accurate.

4 **Public Question Time**

The Chair will allow members of the public to present a petition on any matter within the Board's remit. Questions or statements about any matter on the agenda for this meeting will be taken at the time when each matter is considered.

5 **Review of Pensions Committee Papers**

To consider the papers provided to the Pensions Committee at their meeting of 16 December 2022.

6 **Review of Pension Fund Risk Register** (Pages 15 - 20)

To consider this report from the Funds & Investments Manager.

7 **Business Plan Update** (Pages 21 - 24)

To consider this report from the Funds & Investments Manager.

8 **Any Other Business of Urgency**

The Chair may raise any items of urgent business.

Guidance notes for the meeting

1. Inspection of Papers

Any person wishing to inspect Minutes, reports, or the background papers for any item on the Agenda should contact the Committee Administrator for the meeting – Neil Milne on Tel (01823) 359045 or 357628; Fax (01823) 355529 or Email: ndmilne@somerset.gov.uk
They can also be accessed via the council's website on www.somerset.gov.uk/agendasandpapers

2. Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: <http://www.somerset.gov.uk/organisation/key-documents/the-councils-constitution/>

3. Minutes of the Meeting

Details of the issues discussed and recommendations made at the meeting will be set out in the Minutes, which the Committee will be asked to approve as a correct record at its next meeting.

4. Public Question Time

If you wish to speak, please tell Neil Milne, the Committee's Administrator, by 12 noon the (working) day before the meeting.

At the Chairman's invitation you may ask questions and/or make statements or comments about any matter on the Committee's agenda – providing you have given the required notice. You may also present a petition on any matter within the Committee's remit. The length of public question time will be no more than 30 minutes in total.

A slot for Public Question Time is set aside near the beginning of the meeting, after the minutes of the previous meeting have been signed. However, questions or statements about any matter on the Agenda for this meeting may be taken at the time when each matter is considered.

You must direct your questions and comments through the Chairman. You may not take direct part in the debate. The Chairman will decide when public participation is to finish.

If there are many people present at the meeting for one particular item, the Chair may adjourn the meeting to allow views to be expressed more freely. If an item on the Agenda is

contentious, with a large number of people attending the meeting, a representative should be nominated to present the views of a group.

An issue will not be deferred just because you cannot be present for the meeting. Remember that the amount of time you speak will be restricted, normally to two minutes only.

5. Exclusion of Press & Public

If when considering an item on the Agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

6. Committee Rooms & Council Chamber and hearing aid users

To assist hearing aid users the following Committee meeting rooms have infra-red audio transmission systems (Luttrell room, Wyndham room, Hobhouse room). To use this facility we need to provide a small personal receiver that will work with a hearing aid set to the T position. Please request a personal receiver from the Committee's Administrator and return it at the end of the meeting.

7. Recording of meetings

The Council supports the principles of openness and transparency. It allows filming, recording and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings and a designated area will be provided for anyone wishing to film part or all of the proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting. As a matter of courtesy to the public, anyone wishing to film or record proceedings is asked to provide reasonable notice to the Committee Administrator so that the relevant Chairman can inform those present at the start of the meeting.

We would ask that, as far as possible, members of the public aren't filmed unless they are playing an active role such as speaking within a meeting and there may be occasions when speaking members of the public request not to be filmed.

The Council will be undertaking audio recording of some of its meetings in County Hall as part of its investigation into a business case for the recording and potential webcasting of meetings in the future.

A copy of the Council's Recording of Meetings Protocol should be on display at the meeting for inspection, alternatively contact the Committee Administrator for the meeting in advance.

This page is intentionally left blank

Somerset Pensions Board

Minutes of a meeting of the Pensions Board held at County Hall, Taunton on Friday 21 October 2022 at 10:00 am.

Present:

Cllr A Hills (Chair), Mr Roderick Bryant, Mr A White, Ms R Ellins, Mr N Behan – UNITE
Cllr S Coles, Cllr M Murphy (online), Cllr A Kendall (online) Cllr P Seib (online) Cllr J
Cook-Woodman (online), Cllr S Dyke (online).

Officers Present:

Mr A Sweet - Funds & Investment Manager, SCC
Michelle Cusack (online) Ms Shirley Cuthbert – Peninsula Pensions (online)
Mr S Morton – Strategy Manager for Pensions Management (online)

125 Apologies for absence - Agenda Item 1

Apologies were received from Cllr A Sully.

The board were reminded that substitutes are not permitted. Cllr Sully has expressed interest in stepping down from the Board and replaced by Cllr Leyshon. This is yet to be confirmed.

126 Declarations of interest - Agenda Item 2

The Chair noted that there is a standing declaration of interest for all Board members. There were no new declarations.

127 Minutes of the Meeting held on 8 July 2022 - Agenda Item 3

The minutes of the meeting held on 8 July 2022 were corrected at section 123 changing 'permutation' to 'commutation' and were subsequently accepted as being an accurate account of the meeting.

128 Election of Chair of Pensions Board - Agenda Item 4

Cllr A Hills was proposed as chair by Mr A White and seconded by Ms R Ellins. All voted unanimously in favour. Cllr Hills was elected as Chair.

129 Public Question Time - Agenda Item 5

A question was submitted by Mr Sigurd Reimers who was in attendance at the meeting:

Question: *The Government is currently consulting on plans for a new*

Sustainability Disclosure Requirements (SDR) regime, in its document Local Government Pension Scheme (England and Wales): Governance and reporting of climate change risk.

Is our Pensions Board involved in this process, and will it be disclosing what opinions it holds on this broader issue, referred to in the introduction to the Government document?

“SDR will be broader than financial risk, extending to environmental impact (including disclosures based on definitions contained in the UK Green Taxonomy), and over time, to factors beyond climate, including broader sustainability factors such as environmental and social considerations”.

The Chair invited the Funds and Investments Manager – Mr Anton Sweet to read his prepared response ahead of discussion. The Officer stated that his response would also be covered under item 6 – ‘Review of Pensions Committee Papers’ on this meeting’s agenda where discussion may be more appropriate. It was also agreed that Mr Reimers would receive the response by email.

Response: The Fund is supportive of the Government’s proposals to improve the level of disclosure of non-financial information regarding the LGPS’s investments. The Fund has already publicly stated it will meet the eventual regulations in full as a minimum standard.

The Chair thanked Mr Sweet for his response and asked whether Brunel feed back into the consultation process on behalf of the Board. The Officer replied this does not happen on behalf of the Board. As a government consultation, this is open to anyone and if the Somerset County Council (SCC) Pension Fund wished to make a response, then that could be arranged. Brunel could make a response to the consultation in their own right, but not on behalf of the underlying funds. Committee members could also respond individually. Any response on behalf of SCC would require prior approval and would be circulated to board and committee members for sign-off. If the timescale did not allow formal sign off from both bodies, then approval would be sought from Chair of the Pensions Committee as the decision-making body.

Mr Nigel Behan – UNITE, asked if individual submissions from committee members in a personal capacity would be appropriate. Mr Sweet replied that this would be technically possible but he would be disappointed if this was felt necessary as it would indicate a lack of agreement amongst the Board and Committee members.

130 Review of Pensions Committee Papers - Agenda Item 6

The Funds and Investments Manager went through each of the reports

presented at the Pensions Committee meeting on 16 September 2022.

LGPS Pooling of Investments (item 6): Now that the transition is complete, it was suggested in future, this review is combined with the review of investment performance paper. The Board were in agreement.

Review of Investment Performance (item 8): It was confirmed that SCC does not hold any Liability Driven Investments (LDIs) which are mainly used for corporate schemes to protect investments from volatility. In the context of LGPS, volatility is not a major concern. LDI does incur a cost in terms of lost performance, another reason this is not done. The benchmark return for the September quarter was -2%. The fund performed ahead of this with a return of -0.5%. Relative performance is good, outperforming benchmark figures by nearly 1.5% for the first 6 months of the financial year. In the context of performance to the 2025 valuation, performance is not good and there is unlikely to be a sustained rebound in the foreseeable future. Markets outside of the US remain low. Questions were invited.

It was asked that in the light of the very recent volatility, if there is sufficient protection of the fund in spread of investments. Mr Sweet replied that the current activity is not expected to change the long-term outcome as investments should be considered over a 10-20 year time frame. It was asked if investment in the current under-valued emerging markets had been considered. Mr Sweet stated that emerging markets are a source of growth, however investment in these markets are likely to show greater volatility due to the influence of the Chinese economy and it's emergence from COVID. It was suggested that information on investments in emerging markets such as China and Brazil, could be presented to the Board. A member suggested a bolder approach in emerging markets considering a relatively low current allocation of 3.75%. Mr Sweet stated there were volatility concerns, as well as Environment, Social and Governance (ESG) concerns. The Chair suggested a review of investment in emerging markets in one to two years time ahead of a new investment statement in 2024-25.

A member asked how quickly funds could be moved if required considering the turbulence in the domestic economy. Mr Sweet stated that the unknown is the length of the UK economic downturn. The member continued to ask whether green investments should be considered more favourably considering the fuel price rises caused by the Ukraine War. Mr Sweet stated that 'crises' can be relatively frequent, however the UK economy is now more greatly influenced by world events to inter-dependency on international

trade.

A member suggested that high alpha funds should inevitably react to market changes faster than more passive funds, and that actively managed funds are likely to perform well in the next 18-24 months and that a balance of funds should be maintained.

Review of Administration Performance (item 9): Questions were referred to Mrs S Cuthbert. Discussion was held on complaints and concern about the timings of the issue of estimates. Guidance is available on 'transfer-outs' to advise where this may involve potential scamming and possible refusal to release funds where this is deemed an irregular transfer. Tighter controls are now in place. In addition, a glossary of terms has been compiled and will be circulated. Pension Awareness Week will run from 31 October with web links for further information as well as videos, information sessions and other resources for employees and information for employers.

A question was asked about the level of confidence of energy security and the likelihood of blackouts. It was confirmed the Devon County Council (DCC) have a generator for use in such a scenario to protect services such as payroll. Any blackouts are expected to last for 2-3 hours maximum so are unlikely to affect output significantly as work hours would be adjusted to meet energy supply. Any power outages are likely to be known in advance so challenges to business continuity can be managed. SCC and DCC both have Business Continuity Plans in place. Changes to work patterns since COVID have been significant which may now aid business continuity. Office space and energy supply would be prioritised for critical tasks.

Business Plan Update (item 10): It was reported that expected LGPS regulations anticipated from government continue to be delayed. These include new disclosure requirements regarding climate metrics. There will be a requirement to produce an annual climate risk report. It is believed that Brunel are already collecting the necessary data for this...

The Carbon Metrics report is not yet available from Brunel. Brunel are working hard to reduce carbon intensity however reassurance is required from previous reports to quantify this. The Chair requested that Brunel be chased for their response to the request made in April 2022 for this data to ensure informed decision can be made.

Finance and Membership Statistics (item 11): Data for the quarter to June and the previous quarter indicate that the full year projection remains realistic within the broader context.

Review of Pension Fund Risk Register (item 12): This will be discussed later on this agenda.

Pension Fund Annual Report (item 13): The Board were encouraged to read the report in full to aid overall understanding. The Committee have approved this subject to Auditors comments. The substantive findings do not appear to be a cause for concern. Audit opinions will follow when County Council audit findings are finalised. Preliminary results for the whole valuation from all employers will be known early in the new year. The deficit has reduced from 2019, partly due to good investment performance. Employers will be engaged in early November regarding the meeting with the Actuary to give employers the opportunity to engage directly.

Knowledge and Skills (item 14): Following discussions, a draft knowledge and skills questionnaire has been received from Barnet Waddington to understand the skills base and knowledge gaps of the Board and Committee. All members are requested, and expected, to complete so that training can be devised either as whole group, small group or one-to-one sessions. This will be funded by the Scheme to ensure decision-making is from a position of accurate and up to date knowledge and skills.

The Board noted the Committee papers.

131 Review of Pension Fund Risk Register – Agenda Item 7

There will be full review in 2023 in addition to ongoing quarterly reviews. The Investment Strategy Statement states three yearly review of the Risk Register. The review will identify current risks and the mitigations.

The Covid Risk Assessment remains in place and a Power Outage Risk Assessment will be completed. Consideration will be made of the need for a broad civil contingencies risk assessment.

132 Business Plan Update - Agenda Item 8

There is an outstanding item to undertake a detailed review of the investment report and the derivation of the investment performance statistics. IT was requested that maximum drawdown and standard deviation are also discussed as part of this. It was agreed that this would take place at the April meeting to allow a review of the 2022 Valuation results at the January meeting. Dates of future meetings will be advised once the committee structure of the new unitary authority is known. There was discussion about venues and timings of meetings.

133 Review of Environmental, Social and Governance (ESG) Investment Arrangements – Agenda Item 9

Mr Sweet referred to the report and invited questions.

It was asked how the results from Brunel compare in the wider context. Mr Sweet stated that Brunel's drive toward reducing carbon intensity and other social and governance aspects of their activities was strong.

The Local Authority Pension Fund Forum (LAPFF) ensures transparent governance and discussion about corporate governance. As a large investor, the Environment Agency continue to push hard for greener investments and SCC are able to benefit from this lobbying.

It was suggested that a specific allocation is made to green funds. There was discussion about a county-specialism such as solar energy production in Cornwall or tidal, carbon extraction, green hydrogen production from renewables. A move away from property investment towards energy infrastructure was also discussed as well as the need for the energy production site to be close to the energy demand, or alternatively investment in energy storage including microgrids.

It was stated that one of the major pension companies, Legal and General, invest in social housing which will be particularly important where rising inflation makes home ownership unaffordable. It was suggested that social housing is an appropriate investment for LGPS and provides a reasonable return.

134 Any Other Items of Business – Agenda Item 10

The Chair invited Mr Sigurd Reimers to read his second statement. Mr Reimers stated that one way of measuring a pension company's commitment to ESG is via their voting records and how often and effectively ESG arrangements are questioned and challenged, including evidence of these. Brunel partners may also request a vote at the AGM. Voting records are available on Brunel's website and are made available quarterly for both active and passive funds adhering to the legal fiduciary duty.

All passive investments are now aligned with the Paris Agreement on Climate Awareness. If companies do not take the appropriate action, then they will be squeezed out by other companies who are acting appropriate in term of ESG.

It was explained that ESG benefits can often be difficult to quantify and gave the example of investment in Siemens who invest in wind turbines.

The next meeting of the Pensions Board will take place on 20 January 2023.

The Chair thanked all members for attending.

The meeting ended at 12:33pm

This page is intentionally left blank

Review of Pension Fund Risk Register

<i>Lead Officer:</i>	Jason Vaughan: Director of Finance
<i>Author:</i>	Anton Sweet: Funds and Investments Manager
<i>Contact Details:</i>	(01823) 359584 asweet@somerset.gov.uk
<i>Executive Portfolio Holder:</i>	Not applicable
<i>Division and Local Member:</i>	Not applicable

1. Summary

- 1.1 In response to CIPFA guidance recommending the adoption and monitoring of a risk register for LGPS funds the Pension Board have requested that a review of the risk register is a standing item on the agenda for each meeting.

2. Issues for consideration

- 2.1 To monitor the risks contained on the risk register.

3. Changes since last meeting

- 3.1 As requested by the Pension Board at its last meeting risk PF Admin7 has been redefined from the risks associated with the COVID pandemic to a general civil contingency risk..
- 3.2 It is anticipated that a more in depth review of the risk register will take place in 2023, probably with a joint informal meeting of Board and Committee as part of that process.

4. Background

- 4.1 Risk management is central to the management of the Pension Fund as reflected by the coverage of risk in key documents such as the Funding Strategy Statement and the Statement of Investment Principals. The risk register allows for consideration of all of the fund's risks in a single document.
- 4.2 Guidance issued by CIPFA on the application of the Myner's Principles in the LGPS in 2010 indicated that the creation and adoption by Pensions Committees of a risk register was best practice.
- 4.3 The current risk register is attached as appendix A and has been prepared using the Somerset County Council risk framework and scoring methodology.

5. Consultations undertaken

None

6. Financial Implications

6.1 No direct implications

7. Background Papers

None

Note For sight of individual background papers please contact the report author.

Somerset County Council Pension Fund Risk Register - January 2023

1. Risk Ref No: 2. Senior Risk Owner:	Description of Risk	Control measures already in place	Current Risk Score (with known controls in place)		Combined score	Additional mitigating actions/control measures planned to achieve target score	Target Risk score		combined score	Additional Control measure owner	Target Date	commentary following review, inc. date	Additional Information and explanation
			L	I			L	I					
1. PF - Gov 1 2. Pensions Committee	Failure of Pensions Committee to manage the fund effectively, particularly as a result of insufficient knowledge and skills	Policies and procedures adopted by pensions committee, specifically the committee training policy	3	4	12	Undertake a review of Committee Knowledge and Skills Ensure Pension Board vacancies are filled and regular meetings take place to provide additional review of Committee decisions	2	4	8		on-going with quarterly review		Current score is influenced by the collective experience and consistency of the Pensions Committee, which has had a number of changes over the last 4 years.
1. PF - Gov 2 2. Pensions Committee	Risk of Regulatory change: - Implementation of change risks - Consequences of change risks	Continuous engagement with MHCLG and other interested stakeholders	4	3	12		4	3	12		on-going with quarterly review	Current score reduced from 15 as inception of pooling is no longer a high risk	The dictated change to pooling of investment arrangements and implementation of this presents a significant risk to the scheme. The frequency of new regulation and the relatively new role of the Pensions Regulator are also factors.
1. PF - Inv1 2. Anton Sweet	The pension fund has insufficient available cash to meet its immediate (next 6 months) liabilities.	Cash flow forecasting of TM function Monthly review of asset allocation and cash levels	2	4	8		2	4	8		on-going with quarterly review		

Somerset County Council Pension Fund Risk Register - January 2023

1. Risk Ref No: 2. Senior Risk Owner:	Description of Risk	Control measures already in place	Current Risk Score (with known controls in place)		Combined score	Additional mitigating actions/control measures planned to achieve target score	Target Risk score		combined score	Additional Control measure owner	Target Date	commentary following review, inc. date	Additional Information and explanation
			L	I			L	I					
			1. PF - Inv2 2. Pensions Committee	The pension fund has insufficient available assets to meet its long term liabilities.			Funding Strategy Statement Investment Strategy Statement Regular reporting of current position to Committee	3					
1. PF - Inv3 2. Pensions Committee	Under performance of pension investments due to ESG factors, including climate change.	ESG Policy within Investment Strategy Statement requiring ESG factors to be considered in all investment decisions.	2	4	8		2	4	8		on-going with quarterly review		Moving all assets to the management of Brunel, which has a greater focus on ESG and climate change than the majority of our legacy investment managers, has considerably improved our management of these risks. Additional provision is within the draft of the new ISS .
1. PF - Inv4 2. Pensions Committee	Failure of Brunel to deliver either Fee savings or investment performance	Representation on the Brunel Client Group and Oversight Board	2	4	8		2	4	8		on-going with quarterly review		

Somerset County Council Pension Fund Risk Register - January 2023

1. Risk Ref No: 2. Senior Risk Owner:	Description of Risk	Control measures already in place	Current Risk Score (with known controls in place)		Combined score	Additional mitigating actions/control measurers planned to achieve target score	Target Risk score		combined score	Additional Control measure owner	Target Date	commentary following review, inc. date	Additional Information and explanation
			L	I			L	I					
1. PF - Inv5 2. Anton Sweet	Insolvency of the fund's Global Custodian	Fund's assets held in client accounts not as assets of the custodian Additional oversight of custodian provided by Brunel for the assets they manage Review of credit worthiness and inherent business risk of custodian at tender phase	2	4	8		2	4	8		on-going with quarterly review		The designation of the fund's assets as client assets ensures that they cannot be appropriated by creditors of the Custodian bank in the case of that entity going into administration. As a result we should be able to recover substantially all of the assets of the fund held in custody but there would be considerable administrative and liquidity disruption.
1. PF - Admin1 2. Stephen Morton	Failure of Benefits Administration to perform their tasks, specifically leading to incorrect or untimely benefits payment.	Regular reporting to Committee Internal processes and procedures Regular review by Internal and External audit	2	3	6		2	3	6		on-going with quarterly review		The greater resilience gained from the Peninsula Pensions shaed service has been balanced by greater complexity coming into the sceme benefits.
1. PF - Admin2 2. Stephen Morton	Legal challenge to fund, particularly in respect of the payment of pension benefits	Internal processes and procedures Regular review by Internal and External audit	3	3	9	Receipt of revised regulations in respect of the exit cap, McCloud and Goodwin	2	3	6		on-going with quarterly review		The introduction and then revocation of the exit payment regulations has significantly increased the short term risk of legal challenge
1. PF - Admin3 2. Stephen Morton	Fraud, corruption, or error either within investment assets or benefits administration	Internal controls and processes Regular review of controls, processes and outputs by internal and external audit	2	4	8		2	4	8		on-going with quarterly review		Brunel provides an extra layer of scrutiny and control with respect to the activities of external fund managers and related third parties

Somerset County Council Pension Fund Risk Register - January 2023

1. Risk Ref No: 2. Senior Risk Owner:	Description of Risk	Control measures already in place	Current Risk Score (with known controls in place)		Combined score	Additional mitigating actions/control measures planned to achieve target score	Target Risk score		combined score	Additional Control measure owner	Target Date	commentary following review, inc. date	Additional Information and explanation
			L	I			L	I					
1. PF - Admin4 2. Stephen Morton	The insolvency of an employer places additional liabilities on the fund and ultimately the remaining employers.	Admission agreements Guarantee bonds or other similar security	2	3	6		2	3	6		on-going with quarterly review		To ensure the on-going suitability of the guarantees in place a review should be undertaken after each formal valuation. Review of guarantee bonds currently underway, September 2020
1. PF - Admin5 2. SCC Section 151 Officer	Vulnerability to long-term staff sickness and staff turn-over, especially for higher graded posts.	None, other than experience of other staff within the sections	2	3	6		2	3	6		on-going with quarterly review		Size and depth of staff resources at Peninsula Pensions helps to mitigate the risk Brunel provides some extra mitigation with respect to investment asset management Additional use of consultants and advisors could be used to manage loss of internal staff
1. PF - Admin6 2. SCC Section 151 Officer	Resilience of IT including a breach of cyber security	SCC and DCC internal IT security measures Additional cyber security and resilience provided by hosting of benefits administration database and investment accounting database by outside parties	2	4	8		2	4	8		on-going with quarterly review		
1. PF - Admin7 2. SCC Section 151 Officer	Civil Contingency Event	SCC and Peninsula would follow their established business continuity plans	3	2	6		3	2	6		on-going with quarterly review		Amended from COVID risk December 2022 at Board's request.

Business Plan Update

<i>Lead Officer:</i>	Jason Vaughan: Director of Finance
<i>Author:</i>	Anton Sweet: Funds and Investments Manager
<i>Contact Details:</i>	(01823) 359584 anton.sweet@somerset.gov.uk
<i>Executive Portfolio Holder:</i>	Not applicable
<i>Division and Local Member:</i>	Not applicable

1. Summary

- 1.1 To update the Board's forward work-plan and agree topics for consideration at future meetings.

2. Issues for consideration

- 2.1 Board dates have been agreed with a general pattern of Board meetings taking place 1 month after Pensions Committee meetings.
- 2.2 The Board should indicate what they would like to consider at meetings during 2023 beyond standard items.

3. Background

- 3.1 To help manage the workload of the Board and allow officers to properly plan for and produce the necessary papers it is a practical necessity for the Board to adopt and populate a work-plan.

4. Consultations undertaken

None

5. Financial Implications

None

6. Background Papers

None

Note For sight of individual background papers please contact the report author.

This page is intentionally left blank

SOMERSET COUNTY COUNCIL PENSION FUND

PENSION BOARD

MEETING WORKPLAN - 2023-2024

Date	Proposed Items of Business	Lead Officer
TBC April 2023	<p><u>FORMAL MEETING</u></p> <p>1. Business Plan Update To consider progress against the Board's approved work-plan.</p> <p>2. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>3. Review of Pensions Committee papers To consider the most recent pensions committee papers and any arising matters.</p> <p>4. Review of Funding Strategy Statement To consider a first draft of a revised FSS.</p> <p>5. Review of Investment Performance Calculation and Presentation</p>	<p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p>
TBC July 2023	<p><u>FORMAL MEETING</u></p> <p>1. Business Plan Update To consider progress against the Board's approved work-plan.</p> <p>2. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>3. Review of Pensions Committee papers To consider the most recent pensions committee papers and any arising matters.</p>	<p>AS</p> <p>AS</p> <p>AS</p>

SOMERSET COUNTY COUNCIL PENSION FUND

PENSION BOARD

MEETING WORKPLAN - 2023-2024

Date	Proposed Items of Business	Lead Officer
TBC October 2023	<p><u>FORMAL MEETING</u></p> <p>1. Electection of a Chair of the Pension Board</p> <p>2. Business Plan Update To consider progress against the Board's approved work-plan.</p> <p>3. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>4. Review of Pensions Committee papers To consider the most recent pensions committee papers and any arising matters.</p>	<p>AS</p> <p>AS</p> <p>AS</p>
TBC January 2024	<p><u>FORMAL MEETING</u></p> <p>1. Business Plan Update To consider progress against the Board's approved work-plan.</p> <p>2. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>3. Review of Pensions Committee papers To consider the most recent pensions committee papers and any arising matters</p> <p>4. Review of Investment Performance Reporting To consider how investment performance is reported and reviewed.</p>	<p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p>