

SOMERSET COUNTY COUNCIL PENSION FUND

PENSIONS COMMITTEE

MEETING WORKPLAN 2023

Date	Proposed Items of Business	Lead Officer
January 2022 TBC	<p><u>ANNUAL EMPLOYERS MEETING</u></p> <p>Annual Employers' Meeting of the Pension Fund To include provision of preliminary 2022 valuation results from the actuary</p>	
March 2023 - TBC	<p><u>FORMAL MEETING</u></p> <p>1. Somerset Unitary To consider any emerging issues for the Pensions Fund from the unitary process including a review of Committee and Board structures.</p> <p>2. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>3. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 December 2022.</p> <p>4. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>5. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>6. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 December 2022.</p> <p>7. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>8. Resources review, Financial target setting and committee objectives setting To conduct a review of the resources available to the fund and to adopt a financial forecast, committee performance objectives for the 2023-2024 financial year and review the overall performance target for 2022 to 2025.</p> <p>9. Review of cash management arrangements To review the management arrangements for the cash resources held by the fund.</p> <p>10. Review of Pension Fund Communication Policy To review and where necessary update the fund's policies and documents.</p>	<p>AS</p> <p>AS</p> <p>RL</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS/SM</p> <p>AS</p> <p>AS</p>

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June 2023 - TBC	<p data-bbox="229 371 459 403"><u>FORMAL MEETING</u></p> <p data-bbox="229 479 472 510">1. Somerset Unitary To consider any emerging issues for the Pensions Fund from the unitary process</p> <p data-bbox="229 586 628 618">2. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p data-bbox="229 694 689 725">3. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 March 2022.</p> <p data-bbox="229 801 737 833">4. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p data-bbox="229 936 520 967">5. Business Plan Update To consider progress against the Committees approved business plan.</p> <p data-bbox="229 1043 778 1075">6. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 March 2022.</p> <p data-bbox="229 1151 718 1182">7. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p data-bbox="229 1258 421 1290">8. Fund Policies To review and where necessary update the fund's policies and documents.</p>	<p data-bbox="1453 510 1489 542">AS</p> <p data-bbox="1453 725 1489 757">AS</p> <p data-bbox="1453 833 1489 864">RL</p> <p data-bbox="1453 972 1489 1003">AS</p> <p data-bbox="1453 1079 1489 1111">AS</p> <p data-bbox="1453 1187 1489 1218">AS</p> <p data-bbox="1453 1294 1489 1326">AS</p>

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Date	Proposed Items of Business	Lead Officer
Sept 2023 - TBC	<p data-bbox="228 371 459 405"><u>FORMAL MEETING</u></p> <p data-bbox="228 477 628 510">1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p data-bbox="228 582 691 616">2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 June 2023.</p> <p data-bbox="228 687 735 721">3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p data-bbox="228 828 520 862">4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p data-bbox="228 934 782 967">5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 June 2023.</p> <p data-bbox="228 1039 719 1072">6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p data-bbox="228 1144 967 1178">7. Annual Accounts and Investment Performance 2022/2023 To consider the accounts and investment performance for the year to 31 March 2023.</p>	<p data-bbox="1453 618 1489 647">AS</p> <p data-bbox="1453 725 1489 754">RL</p> <p data-bbox="1453 864 1489 893">AS</p> <p data-bbox="1453 972 1489 1001">AS</p> <p data-bbox="1453 1077 1489 1106">AS</p> <p data-bbox="1453 1182 1489 1211">AS</p>

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Date	Proposed Items of Business	Lead Officer
16th December 2022	<p data-bbox="228 376 459 409"><u>FORMAL MEETING</u></p> <p data-bbox="228 517 628 551">1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p data-bbox="228 622 691 656">2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 September 2023.</p> <p data-bbox="228 763 735 797">3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p data-bbox="228 904 520 938">4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p data-bbox="228 1010 783 1043">5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 September 2022.</p> <p data-bbox="228 1115 719 1149">6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p>	<p data-bbox="1453 658 1489 692">AS</p> <p data-bbox="1453 799 1489 833">RL</p> <p data-bbox="1453 940 1489 974">AS</p> <p data-bbox="1453 1046 1489 1079">AS</p> <p data-bbox="1453 1151 1489 1184">AS</p>