

## Panel Work Programme 2024/2025

Date PCP Meeting	Business (does not include standing items, see end of document)	Notes
<p><u>Annual General Meeting</u> 27<sup>th</sup> June 10am Deane House</p>	<p>PCC Annual Report Panel Annual Report Host Authority/Membership Report Work Programme Report – for Panel discussion/approval.</p>	<p>Panel’s governance documents due for review June 2025.</p>
<p>24th September 10.30am Deane House</p>	<p>CSP/SV/Police and Crime Plan presentations</p>	
<p>26th November at 12.30pm (Private briefing Deane House)</p>	<p>Consultation on the Budget led by the OPCC Chief Finance Officer, Paul Butler, in the form of a presentation followed by member questions.</p>	<p>The Budget briefing must be attended by all Panel Members. It provides opportunity for the Panel to consider the OPCC’s planning assumptions and forecasts ahead of the draft Medium-Term Financial Plan which will be presented to the Panel on 8th December. Final report/Precept Proposal 4<sup>th</sup> February 25.</p>
<p>5<sup>th</sup> November</p>	<p>Q&amp;A session with the PCC – CSPs and VRP</p>	

	Formal review of the draft Police and Crime Plan	Members can use learning from training session on 24 <sup>th</sup> September to scope questions for the PCC.
10 <sup>th</sup> December 10.30am Deane House	Final Police and Crime Plan  Scrutiny of the Budget/Draft Medium Term Financial Plan	
4 <sup>th</sup> February 10.30am Deane House	Formal Review of the Budget and Precept Proposal  Chief Constable Presentation	
21 <sup>st</sup> February 10.30am (back-up Precept date) Luttrell Room, County Hall		If there is a veto, the Commissioner must respond to the Panel and publish her response, including the revised precept, by 15 <sup>th</sup> February. The Panel must review the revised precept and make a second report to the Commissioner by 22 <sup>nd</sup> February.
25 <sup>th</sup> March Luttrell Room, County Hall	Tackling Disproportionality	Members welcome an offer from Asher Craig to discuss the work on Race which is

		<p>gathering pace through the Constabulary's Race Matters work and that of the Tackling Disproportionality Steering Committee, co-chaired by Asher and CC Sarah Crew.</p> <p>Panel will be updated on the work of the Steering Committee (with support from Ayesha Giles) which includes chief officers from across the Avon and Somerset LA landscape.</p> <p>Whilst the Disproportionality work is specified in the Public Confidence sub-committee's Terms of Reference, it is considered appropriate to bring this important area of business to full Panel following the presentation from Desmond Brown in 22/23.</p>
--	--	---

#### Standing reports to each meeting:-

- Commissioner's Update Report – report on PCC activities/key decisions. Standing updates on Estates, Recruitment/Retention including Staff wellbeing, and PCC statutory responses to inspections
- Work Programme – fluid and presented for noting or approval following amendment.
- Panel feedback – proactive scrutiny

- Performance Monitoring Reports - the Specified Information Order places a duty on PCCs to publish certain information within specified timeframes, to ensure the public have the information they need to hold their PCC to account at the ballot box. The Home Office has amended the Specified Information Order to require PCCs to provide a narrative on force performance against the Government's crime measures and HMICFRS force performance reports. The Panel has been receiving reports since December 2021.
- Complaints Report – Monitoring arrangements for dealing with complaints against the Commissioner, complaint reviews and complaints against the Chief Constable.