

**SOMERSET COUNCIL  
EXECUTIVE ARRANGEMENTS MEMBER / OFFICER DECISION RECORD**

**KEY DECISION RECORD**

**Somerset Adult Community Learning (Tailored Learning) Programme 2024/25**

Executive Member(s): Lead Member for Economic Development, Planning & Assets  
Executive Member: Deputy Leader of The Council and Lead Member for Resources and Performance

Local Member(s) and Division: NA

Lead Officer: Mickey Green – Executive Director for Climate and Place; Jason Vaughan – Executive Director Resources and Corporate Services

Author: Melanie Roberts – Service Manager Employment and Skills

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**Date of decision: 2 August 2024**

**Date of publication of decision: 2 August 2024**

**Date decision comes into force: 2 August 2024**

**1. Executive Lead Member / Officer Key Decision**

The Council's S151 Officer:

1. Approved the acceptance of £2,524,199 of DfE funding and the signing of the Grant Funding Agreement.

And: The Lead Member for Economic Development, Planning & Assets:

2. Approved the award of a 1-year contract, with the potential to extend for a further 36 months in 3 x 1 year increments, for the core delivery of the programme commencing 1 August 2024.
3. Approved Somerset Council's Subcontracting Policy and the Subcontractors Fees & Charges Policy for the programme.
4. Delegated approval to award lower value contracts to community-based organisations, once bids have been evaluated, to the Service Manager – Employment and Skills.

And:

5. The Executive Director of Resources and Corporate Services and the Lead Member for Economic Development, Planning & Assets agreed the case that Appendix 3 is regarded as exempt information and is to be treated in confidence, as the case for the public interest in

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maintaining the exemption outweighs the public interest in disclosing that information.

Note: Decision taken under delegated authority by the Service Director Finance and Procurement in the absence of the Council's S151 Officer.

Note: The Leader of the Council and the Chair of Scrutiny Committee, Climate and Place have agreed to waive the call-in period to enable immediate implementation of the decision to enable the delivery to commence on 1 August 2024.

**Signed by:**

***Executive Lead Member for Economic Development, Planning and Assets***  
*Cllr Ros Wyke*

***Service Director Finance and Performance***  
*Nicola Hix*

- 2. Reason for Decision(s)**  
As set out in the Officer's report
- 3. Reason(s) for Urgency**  
As published notice.
- 4. Details of any alternative options considered and rejected**  
As set out in the attached report
- 5. Any relevant Personal Interest that the Executive Lead Member may have under the Council's Code of Conduct for Members**  
None
- 6. Details of any conflict(s) of interest declared by an Executive Lead Member consulted about the proposals and any dispensation from Chief Executive**  
None
- 7. Other background information considered by the Executive Lead Members before making this decision**  
Consultation representations and comments received from Somerset Council Elected Members