

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at <http://somerset.moderngov.co.uk/mgListPlans.aspx?RPId=134&RD=0&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

(a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions are shown in the plan as being proposed to be taken within a ten day period, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://www.somerset.gov.uk/CabinetForwardPlan>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings and details of planned key decisions to be taken by Cabinet Members or Officers can be found on the County Council's website at:

<http://www1.somerset.gov.uk/council/boards.asp?boardnum=3>

Weekly version of plan published on 7 May 2019

FP Refs / Date proposed decision published in Forward Plan	When decisions due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
15 April 2019	Public Health Director 20 May 2019 To agree to award contacts for translation and interpretation in relation to SCC, School, Early Years and Polish Link Workers	Issue: Translation and Interpretation Contract Award	Translation and Interpretation Decision Report Appendix B		Tom Rutland Tel: 01823 359221
13 November 2018	Cabinet Member for Highways and Transport 24 May 2019 To extend the existing contract until June 2022 with appropriate break clauses	Issue: Decision to extend the contract for Parking Enforcement and Related Services	Parking Enforcement Contract Report		Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services Tel: 01823355137
12 February 2019	Cabinet Member for Resources 29 May 2019 Authority to conclude negotiations for the disposal of two surplus farms and lands including those disposals to be conducted via a public auction as appropriate	Issue: Disposal of Two County Farms - Spring / Summer 2019	Sale of 2 SCC Farm Property's 2019		Charlie Field, Estates Manager, Corporate Property Tel: 01823355325

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30 April 2018	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure Not before 3rd Jun 2019 To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP	Issue: Procurement of the HotSW Growth Hub Service			Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209
7 May 2019	ECI Operations Director Not before 3rd Jun 2019 To agree to Capital expenditure of £590,330 for the purchase of 9 minibuses and 5 4x4 People Carriers in line with Somerset County Councils Fleet Replacement policy	Issue: Supply of new passenger transport vehicles for Transporting Somerset in-house Fleet for 2018/19 and 2019/20 requirements			John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968

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29 April 2019	Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 10th Jun 2019 To agree to appoint a supplier for the delivery of the Bruton Enterprise Centre	Issue: Decision to appoint a contractor from a framework for the delivery of the Bruton Enterprise Centre			Katriona Lovelock, Economic Development Officer Tel: 01823 359873
7 May 2019	Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 10th Jun 2019	Issue: Decision to accept ERDF grant funding for the Bruton Enterprise Centre and sign the subsequent terms and conditions of funding agreements			
29 April 2019	Interim Finance Director, Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 10th Jun 2019 To agree to accpet ERDF grant funding for the construction of the Brutin Enterprise Centre and to sign the subsequent terms and conditions of funding agreements	Issue: To accept ERDF grant funding for the Bruton Enterprise Centre and sign the subsequent terms and conditions of finding agreements	Decision allocating funding for the accelerator programme		Katriona Lovelock, Economic Development Officer Tel: 01823 359873

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3 January 2019	Interim Finance Director Not before 10th Jun 2019 Approval for Somerset County Council (SCC), in its capacity as the accountable body for the Heart of the South West Local Enterprise Partnership, to accept £1,181,308 of European Regional Development Funding (ERDF) for the Heart of the South West Inward Investment Project and to enter into an associated funding agreement with the Ministry for Housing, Communities and Local Government (MHCLG)	Issue: Acceptance of European Regional Development Funding for the Heart of the South West Inward Investment Project	Heart of the South West Inward Investment Project		Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838
5 February 2019	Cabinet Member for Education and Council Transformation Not before 10th Jun 2019 To agree funding as required	Issue: Bridgwater College Academy Expansion - Funding			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260

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20 November 2018	Economic and Community Infrastructure Commissioning Director, Cabinet Member for Economic Development, Planning and Community Infrastructure Not before 10th Jun 2019 To approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts	Issue: Decision to approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts			Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210
21 November 2018	Cabinet Member for Adult Social Care Not before 10th Jun 2019 To award an open framework that will ensure continued and new supply of reablement care across the county, mirroring the current arrangement for homecare. This follows interim contractual arrangements that were put in place following the unsuccessful	Issue: Decision to conclude the establishment of an Open Framework Agreement for Reablement Providers in Somerset			Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning

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12 March 2018	Cabinet Member for Highways and Transport Not before 10th Jun 2019 To commence the process to secure a contractor to deliver the scheme to improve the traffic signals at Rowbarton junction in Taunton	Issue: Procurement for the construction of traffic signals improvements at the Rowbarton junction in Taunton			Sunita Mills, Service Commissioning Manager Tel: 01823 359763
3 April 2019	Director of Commissioning and Lead Commissioner for Economic Community Infrastructure, Cabinet Member for Education and Council Transformation 10 Jun 2019 Spaxton Primary, Crowcombe Primary, Stogumber Primary, Sogursey Primary, Heathfield Secondary, Milford Primary	Issue: Creation of New Academies			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
5 February 2019	Cabinet Member for Public Health and Wellbeing Not before 10th Jun 2019 To agree the adoption of the statement	Issue: Adoption of the Somerset Air Quality Statement			Stewart Brock, Public Health Specialist, Public Health Tel: 01823357235

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26 March 2019	Interim Finance Director, Director for Economic and Community Infrastructure Commissioning Not before 10th Jun 2019 Approves acceptance of Heart of the South West Growth Deal 3 funding £2,542,755 for the development of phase 3 of the Somerset Energy Innovation Centre and approve the decision to proceed with the construction of SEIC 3	Issue: Somerset Energy Innovation Centre (Phase 3) - acceptance of Growth Deal 3 Funding			Julie Wooler, Economic Development & Strategic Tourism Officer
3 April 2019	Director of Corporate Affairs Not before 10th Jun 2019 To approve the award of a three-year contract.	Issue: The award of a contract for the provision of replacement end of life mobile devices & connections			Andy Kennell Tel: 01823359268

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5 April 2019	Cabinet 10 Jun 2019 To seek a supplementary 2019/20 capital approval for Transporting Somerset, which would need to be ratified by Full Council on 15th May following consideration by Cabinet	Issue: Approval for in-year Capital Funding for Transporting Somerset	Confidential Appendix		John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968
14 May 2019	Cabinet 10 Jun 2019 To consider the report	Issue: Q4 Performance Report			Simon Clifford, Customers & Communities Director Tel: 01823359166
16 May 2019	Cabinet 10 Jun 2019 This decision will be to approve the approach / process for how both the Prevention funds are spent.	Issue: Approval for the Improving Lives to Prevent Demand Fund, Members Improving Lives Grant Schemes & Somerset Young Peoples Fund			Trudi Grant, Public Health Director Tel: 01823 359015
9 May 2019	Cabinet 10 Jun 2019 To consider the Annual Report of the Trust and approve the proposed future commissioning arrangements	Issue: South West Heritage Trust Annual Report and future funding arrangements			Michele Cusack, ECI Commissioning Director

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9 April 2019	Cabinet 10 Jun 2019 The policies and principles by which the Local Authority (LA) plans early years and school places have been reviewed and updated.	Issue: Policies and Principles of School and Early Years Place Planning			Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
29 April 2019	Cabinet 10 Jun 2019 To consider the report	Issue: 2019/19 Q4 Transformation Update			Louise Day, Strategic Manager - Business Change Tel: 01823359069
9 April 2019	Cabinet 10 Jun 2019 To consider this report	Issue: 2018/19 Budget Outturn Report			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
9 April 2019	Cabinet 10 Jun 2019 To consider this report	Issue: Revenue Budget Monitoring			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
14 May 2019	Cabinet Member for Highways and Transport 14 Jun 2019 Decision to award a contract for large passenger carrying vehicles to operate on school contracts	Issue: Decision to award a contract for large passenger carrying vehicles to operate on school contracts			John Perrett, Service Manager, Transporting Somerset ECI Tel: 01823 356968

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24 April 2019	Cabinet 8 Jul 2019 To receive an update on the Council's financial position and the proposals for the development of the MTFP 2020/21	Issue: Development of the Medium Term Financial Plan 2020/21			Amy Shepherd, Corporate Performance Officer Tel: 01823 359225