

Scrutiny for Policies Children & Families Committee Outcome Tracker

Agenda items	Action owner	Agreed Outcome	RAG Status
29 January 2016			
Work programme	Scrutiny Manager	Members agreed the first update on Leaving Care services should come to their meeting on 18 March 2016.	Completed
Addressing drug and alcohol safeguarding concerns in families	Christina Gray	Requested that the topic be considered in more detail at a future meeting	Completed
Care Quality Commission(CQC) Child Safeguarding and Children Looked After inspection report	Lucy Watson - CCG	Requested a link to the published action plan be circulated to members. CCG provide an update report to their April meeting.	Completed
Children's Services Improvement Dashboard	Rowina Clift-Shanley	should continue to receive the monthly reports and thanked officers for the work done	Completed
County Plan	Simon Clifford	Report accepted.	Completed
MTFP – (budget report)	Kevin Nacey /	Ensure Impact Assessments (IAs) are based on latest data	Completed
26 February 2016			
Work programme	Scrutiny Manager	Agreed for a wider update on children's mental health at a future meeting.	Completed
Children's Social Care – Area Team issues	Claire Winter	A written response was requested to a question as to how many social workers had left the council in recent times – and whether any had returned as locum workers	Completed
Children and Young People's Plan (CYPP) 2016-2018	Caroline Fry	"rurality" issues affecting Somerset were highlighted and Members felt these were not sufficiently reflected in the document. The Assistant Director agreed to review the wording and pass those comments onto the Trust.	Completed
Results and Attainment Key Stage 2 and Key Stage 4	J Wooster	Officers agreed to provide: •Confirmation that OFSTED reports were sent to local members; •A written response on the issues of (lack of) a university town.	Completed
Children's Services	Rowina Clift-	Members requested written replies to:	Completed

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Improvement Dashboard	Shanley	<ul style="list-style-type: none"> •The status of recruitment of a medical advisor; •Whether the SW Audit report recommendations regarding the “Liquid Logic” application had been implemented. 	
Any other business	Julian Wooster	The DCS agreed to produce a report on the overall progress since the start of the nine point plan and suggested new approach – for the 15 April meeting.	Completed
18 March 2016			
Work programme	Scrutiny Manager	It was suggested and agreed to receive an update at a future meeting regarding the transformation agenda and changes made in the Child and Adolescent Mental Health Services (CAMHS). The Chairman and the Scrutiny Manager gave an undertaking to review the outcomes tracker to reflect how outcomes/recommendations were monitored and report back to a future meeting.	Completed – considered at June meeting
Work programme	Scrutiny Manager	The Chairman and the Scrutiny Manager gave an undertaking to review the outcomes tracker to reflect how outcomes/recommendations were monitored and report back to a future meeting.	Completed – standing item at each meeting
Addressing parent mental health concerns in relation to safeguarding	tbc	Question were asked about: <ul style="list-style-type: none"> • the waiting times to access Sompar talking therapies service; •and what help was provided to enable families to access the in-patient family assessment centres in Exeter and Bristol. 	Completed
Governor Services Update	tbc	This agenda item was deferred at Officers request	Completed – report to May '19 meeting
Youth Justice update	Tom Whitworth	Members accepted the report and endorsed the general direction of travel including the on-going service integration.	Completed
Somerset Education Strategic Vision Consultation feedback	Sue Rogers	Members were encouraged by the direction of travel and the commitment to continue to consult with young people as service users.	Completed
Leaving Care update	Trish Lyons	The report was accepted.	Completed

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Children's Services Improvement Dashboard	Rowina Cliff-Shanley	There was a discussion about how progress of achieving the new 7 improvement programme targets would be reported and monitored and it was suggested and agreed that the Chairman and Vice Chairman meet with the Lead Officers and submit a proposed future reporting template to the next meeting.	Completed (but without Member involvement)
Committee Chairman's feedback on the March Children's Services Quality and Performance Review Meetings (QPRM)	Julian Wooster	The Chairman in summary reported that his recollection of the impression of the meeting was that it was effective and focused and he noted the overall direction of travel regarding performance was positive and he undertook, and the Committee agreed, to attend other quality and performance review meetings.	Requested also at May 2018 meeting
15 April 2016			
Work programme	Scrutiny Manager	agreed in respect of the next meeting to request that: <ul style="list-style-type: none"> •the Housing Providers/P2i update include an overall direction of travel update providing details of work with District Councils; •that the Sedgemoor Together Team be invited to attend for the Community Safety/Early Help Strategy item along with the Halcon One team. 	Completed
Improving Children's Services in Somerset 2015/16	Julian Wooster	The Chairman thanked the Director for his update report and noted the Committee's thanks to all those involved in bringing about improved outcomes from young people in Somerset and the report was accepted.	Completed
Review of Children and Families Scrutiny Committee arrangements	Scrutiny Manager	It was noted that 3 sessions were outlined and these would follow after the May, June and July meetings of the Committee.	Completed
Children's Services Improvement Programme Dashboard	Rowina Cliff-Shanley	The report was accepted and the Chairman thanked the Senior Programme Manager for her endeavor in ensuring the compiled data was reported in a way the Committee had requested. Looking forward the Chairman noted that it was important to ensure that all strategic lessons learnt should have, where appropriate, a Council wide application.	Completed
Future Performance Reporting Proposal	Philippa Granthier	The report was accepted. The Chairman reminded Members that he and Cllr Hill had already agreed to meet with the Lead Officers to further refine the reporting format.	Completed (but without Member

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			involvement)
Early Years and School Place Planning Infrastructure Growth Plan	Helen Waring	The Chairman thanked the Officers for the presentation. The report was accepted and the final draft would be considered at the May meeting.	Completed
Children's Services – Clinical Commissioning Group (CCG) Action Plan Update	Lucy Watson	The report was accepted.	Completed
Somerset: Our County – Somerset's Joint Strategic Needs Assessment (JSNA) 2016	Trudi Grant	There was a brief discussion of the report and Members sought and received reassurance that data and figures used in the report were the most up-to-date and available information held. The report was accepted.	Completed
13 May 2016			
Work programme	Scrutiny Manager	It was agreed in respect of the next 2 meetings that: <ul style="list-style-type: none"> •the June meeting would start at 2.00pm; •that the 8 July meeting would now be held on 22 July instead 	Completed
Focus on the education of vulnerable children (To include Children Looked After, Special Educational Needs and Free School Meal recipients)	J Wooster	The update was accepted and it was suggested that to help improve information available for and communications with all service users a decision tree for the benefit of service users be considered.	Completed – guidance rewritten to comply with Code of Practice(Feb 19)
Early Years and School Place Planning Growth Plan	Helen Waring	The plan was endorsed, prior to Cabinet approval.	Completed
Children and Young People's Plan Performance Update	Claire Winter	It was confirmed that the direction of travel would be included in the monthly updates reports. The report was accepted.	Completed
Scrutiny for Policies Children and Families Annual report to Council	Chairman	The report was accepted and would be introduced to Full Council by the Chairman.	Completed
17 June 2016			

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Work programme	Scrutiny Manager	The Chairman highlighted the importance of maintaining the Committee tracker of outcomes so that progress against recommendations of requested actions could be monitored.	Completed
		It was agreed in respect of the next meeting that: <ul style="list-style-type: none"> •the Committee would receive an update on the Expansion of the Syrian Vulnerable Persons Resettlement Scheme in Somerset; •the work programme be amended to include details of the objective for each item and the reason/priority link to the Children and Young People's Plan (CYPP); •the work programme be redesigned and also list the 7 priorities of the CYPP and also nominate the Lead Member and report author for each item. 	
Youth Offending Team (YOT) – Inspection Report	Tom Whitworth	The update was accepted and it was agreed to receive a further update at the December meeting.	Completed
Somerset Transformation Plan for Children and Young People's Mental health & Wellbeing (2015-2020) Progress Update	Ann Anderson	The update was accepted and it was requested that copies of the presentation be emailed to the Committee.	Completed
Educational Excellence Everywhere	J Wooster	This item was deferred at Officers request. It was agreed to consider this item at 22 July meeting, perhaps by extending the 22 July meeting.	Completed Workshop Sep '16
Children and Young People's Plane – update on improvement programme	Claire Winter	An update report was requested for the next meeting.	Completed
Any Business of Urgency	Chairman	The Chairman suggested that 7 Members of the Committee each take a special interest in one of the 7 improvement programmes and focus their attention and consideration of each report of how progress was being made against their particular improvement programme. The DCS replied that he thought this was a good suggestion and offered to provide Officer support for any Member of the Committee.	Completed 5 out of 7 at end of quadrennium

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Any Business of Urgency	Chairman	There was a suggestion that as the Committee had experienced vacancies for its Governor representatives (2) and Church representatives (1 position of 3 engaged) that consideration be given to inviting other interested parties to utilise those positions.	Completed - invitations sought via Governor Services
22 July 2016			
Work programme		<ul style="list-style-type: none"> the Committee would receive an update on the Task & Finish Group in to Child Sexual Exploitation in Somerset at the September meeting a workshop for all Members in late September/possibly extend the 7 October meeting be arranged to consider the Educational Excellence Everywhere theme, to include Key Stage 2 and 4 exam results. 	Completed 26 October
Work programme		It was noted that several items on the agenda were presentations, and it was requested that those be circulated to Members after the meeting, including those from the last meeting.	Completed
Safe, Healthy, Happy and Ambitious, Somerset's Local Area Strategy to address the needs of children and young people with Special Educational Needs and / or Disabilities (SEND)		The Committee endorsed the local area strategy particularly the 8 improvement outcomes that formed the basis of the strategy. It was also requested that an update report on Educational Health and Care Plan's (EHCP) be presented to the October meeting.	Completed
Children and Young People's Plan – Performance Update Quarter 1 2016-17		The report was received. An update on improvement programme 6 would be considered at the September meeting. The Chairman highlighted during the discussion of the 7 programmes that it would be an opportune moment for Members of the Committee to indicate which programme they would like to act as a Committee champion.	Completed
Unaccompanied Asylum Seeking Children (UASC)		The Committee requested an update at the September meeting.	Completed

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Unaccompanied Asylum Seeking Children (UASC)		There was a suggestion that the Council consider approaching the local Muslim Community to work with and offer advice on this area and that such a representative might also be invited to become a co-opted Member of the Committee.	Pending – this is being progressed with Equalities Officer
Customer Experience report		The Committee received a verbal update from the Director for Customers and Communities and he suggested and it was agreed that a report detailing all comments, complaints and compliments received would be presented to the September meeting.	Completed
9 September 2016			
Work programme		<ul style="list-style-type: none"> the Committee would receive reports on the Children's Workforce Strategy and the Pathway to Independence (P2i) at the October meeting, a report from the Safer Somerset Partnership at the December meeting and an update from the Beyond Care Team at the January 2017 meeting. 	Pending
DBS checks		<ul style="list-style-type: none"> Officers to ensure all Members of the Committee, as well as those on the Adults and Health Scrutiny Committee and the Corporate Parenting Board have completed a DBS check 	Complete Jan 2018 – all Scrutiny Comm members
Children's Social Care Statutory Customer Feedback report 2015-16		<ul style="list-style-type: none"> The Committee to receive a further update report at July 2017 Committee meeting. 	Completed
7 October 2016			
Child Sexual Exploitation – Strategic and Operational	Julian Wooster	<ul style="list-style-type: none"> The Committee requested a further update report in six months. Members also requested that senior children's services officers ensure awareness of and best practice in how to support CSE, was being facilitated in all schools across Somerset, including Academies. 	Completed
Child Sexual Exploitation – Task and Finish Group Report	Julian Wooster	<ul style="list-style-type: none"> The Committee requested a further update in six months on progress against the Task and Finish Group's recommendations 	Completed
11 November 2016			

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Work Programme	Leigh Redman	Chairman to liaise with the Chairman of Adults and Health Scrutiny Committee to discuss the possibility of a joint meeting.	Arranged Jan '17
Work Programme	J Wooster	Committee requested an update on the Team Around the School work	Completed 27/1/17
Work Programme	Jamie Jackson / Julian Wooster	Committee agreed that a Task and Finish Group be established to consider support for Young Carers. Aims and membership of the T&F group to be finalised at December meeting.	Completed Final report April '17
Work Programme	Kevin Nacey	Committee requested a further update on the in-year Revenue aspect of the Council's budget at the next meeting	Completed
MTFP Capital Bids – 2017/18	Charlotte Wilson	Committee requested a specific update at the next meeting on the Early Years Capital Bid	Completed
SEND Update and EHCP Plans	Julia Ridge	Committee requested further update in 5 months time, to include – Following the September 2016 Reception Year intake at all Somerset schools details of the number of children regarded as not being	Completed
9 December 2016			
MTFP Revenue budget update	Nick Blee	The update was accepted and Members requested a breakdown of the additional funding made available and the period of time that additional funding covered.	Completed
Early Years Capital Bid to EFA	Dave Farrow	The update was accepted and it was agreed to request a further update report in 6 months.	Completed June '17
Fostering Recruitment Report	Julian Wooster	The Committee accepted the report and the Chairman suggested that Appendix 5 of the report – future recruitment activity be circulated to all Members and he encouraged Members of the Council to raise the profile of Fostering.	Completed
Data Handling Update		The Committee accepted the report and given the number of actions and improvements that had been recently undertaken they requested a further update report for the March 2017 meeting. •	Completed March '17 & October '17
27 January 2017			

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Children and Young Peoples Plan 20162-19		In respect of Improvement Plan 1 an update report was requested a future meeting on the West Somerset Social Mobility project; In respect of Improvement Programme 3 an update report was requested a future meeting regarding the vacant posts in the Children Looked After Team, including the Psychologist posts.	Completed - quarterly updates
Impact of proposed financial changes to Schools		The Committee encouraged Officers to continue to lobby for these proposed changes to be made so the higher funding materialised.	Completed – reassurance of continued lobbying
Young Carers Task and Finish Group		The Committee agreed to proceed with the Task and Finish Group and the Chairman and Eileen Tipper volunteered to sit on the Group with a view to producing a final report for the 7 April meeting.	Completed
Team Around the School School Performance 2016		It was agreed to defer consideration these 2 reports for the next meeting.	Completed
10 March 2017			
Addressing drug and alcohol safeguarding concerns in families		The update was accepted and it was suggested that an update report be provided at a future meeting in 12 months.	Completed Nov 18
Youth Offending Team update		Youth Offending update report, which was an information report was accepted.	Completed
Data Handling update		The Data Handling Update would be considered at the next meeting.	Completed
School Performance 2016		The report was accepted with an update requested in 12 months.	Completed March 18
Team Around the School		The Committee a report on the development of the Team Around the School (TAS) model that is an early help approach that supports the targets set out in the County Plan relating to Childrens Services in particular those improving the Ofsted rating and improving educational outcomes for disadvantaged children. The report was accepted	Completed

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Data Handling update	Sarah Moore	The update was accepted and it was suggested that an update report be provided at a future meeting.	Completed Oct '17
Young Carers Task and Finish Final report	Gemma Pickford-Waugh	The Committee agreed the suggested recommendations to the Cabinet Member for Children and Families/Cabinet Member for Adult Social Care and requested a follow-up/update report in 6 months.	Completed Nov meeting
Children and Young People's Plan 2016-19 – improvement programme 6 update		The Committee considered this report that provided an update on achieving effective multi-agency support for more vulnerable children and young people and developing an excellent children's social work service. There was a brief discussion of various aspects of the programme and the update was accepted.	Completed
16 June 2017			
Child Sexual Exploitation		The Committee considered this presentation that provided details of the Council's on-going work to prevent child sexual exploitation. It was explained that there was a great deal that was unknown about the perpetrators, this was because relevant agencies did not seem to record data on those responsible and frequently victims did not know their abusers. The update was accepted.	Completed
Pathways to Independence (P2i) Update		The Committee considered a report that explained the Council's statutory responsibilities in relation to homeless 16 to 17 year olds and Care Leavers up to the age of 25 and how some of the duties were met through an integrated commissioned service called Pathways to Independence Service (P2i).. The report was accepted.	Completed
Data Handling update		The update was accepted and it was suggested that an update report be provided at a future meeting.	Completed Oct '17
Young Carers Task and Finish Final report		The Committee agreed the suggested recommendations to the Cabinet Member for Children and Families/Cabinet Member for Adult Social Care and requested a follow-up/update report in 6 months.	Completed report to Nov '17 meeting
Committee Annual report to Council		The Committee considered and agreed its report before it would be presented to the 26 April 2017 Full Council meeting.	Completed

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28 July 2017			
Children and Young People's Plan update	Julian Wooster	To receive a SEND update, to include EHCP figures, at Sept meeting	Completed Sept 2017
Children and Young People's Plan – Member Champion	Philippa Granthier	5 of the 7 programmes have a Member Champion	Completed
Family Hubs – now Family Support Services	A Bell/ P Granthier	It was suggested and agreed that an update report be provided as a standing item at each meeting.	Completed Sept 2017
Fostering Recruitment Activity	Becky Hopkins	It was requested that the final version of the revised progression scheme of fee payments be circulated to the Committee once approved.	Completed 26 Jan '18
15 September 2017			
School Exam Results	Julian Wooster	Final results to be reported to the Committee	Completed March 2018
20 October 2017			
Family Support Services	Philippa Granthier	The committee agreed to note the update and request a further update at the 8 December meeting	Completed 26 Jan '18 meeting
West Somerset Opportunity Area	Julia Ridge	The Committee noted the report and it was agreed that an update on this would be given in 6 months.	Completed May '18
17 November 2017			
Children and Young People's Plan 2016-2019	Julian Wooster	In respect of Programme 4 - EHCP's be prepared for the next meeting and include information about transitions from SEN statements and between different key stages and School.	Completed Dec 2017
Children's Services Commissioning	Louise Palmer	It was requested that an update report on Pathways to Independence (P2i) be considered at a future meeting.	Completed April '18 meeting
Young Carers update	T Whitworth + W Jenner	It was requested that an update report be prepared for the 16 March 2018 meeting.	Completed April '18
8 December 2017			
SEND Peer Review Update	Rowina Clift-Shanley	The report and presentation were accepted and the Chair expressed thanks on behalf of the Committee for the progress made so far. It was suggested and agreed that a further update be provided in the Spring.	Completed – report to March '19 meeting

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Family Support Services	P Granthier	To receive an update report at the January 2018 meeting	Completed 26 Jan meeting
26 January 2018			
Overview of Family Based Care (Fostering) -	Louise Palmer	<p>The Chair asked if consideration had been given to producing a flow-chart or a form of easy to follow guide to show the overall process and the Director of Children's Services noted that this had been raised by others and was being progressed.</p> <p>There was a question about the turnover of Foster Carers and what work was undertaken to identify the reasons for carers leaving and it was agreed a written response would be provided.</p> <p>There was a question about the complaints process and how allegations were managed, and how complaints were resolved and the timescales involved. It was agreed a written response would be provided.</p> <p>The update was accepted and it was agreed to request an update in a further 6 months.</p>	Completed + Update to April 2019 meeting
16 March 2018			
Public Question Time		There were 8 questions in relation to item 10 – Support Services for Education, and there was also a question regarding agenda item 9 and school performance and the school admission code for summer born children.	Completed
School Performance 2017 - National Curriculum Test and Public Examination Results	Neal Chislett	The Committee requested more information at a future meeting regarding KS4 outcomes, particularly for children with SEND.	Completed - report to March 2019 meeting
Update on Support Services for Education		The Committee agreed a Member proposal that an urgent position statement was required on the implementation of staffing changes within SSE services. In addition, the Committee recommended to the Cabinet Member that any planned changes be paused and requested that a full report be presented to the Committee at the next meeting.	Completed
20 April 2018			
SEND Peer Review		Agreed to consider the update at a future meeting.	Completed June '18

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Changes to the PIMS Team		The Committee agreed to request an update report at the September 2018 meeting	Completed Oct'18
18 May 2018			
West Somerset Opportunity Area	Julia Ridge	The Committee requested that a further update report be brought to the October meeting. It was further requested that the next update report contain the following: examples of achievements/progress made to date within each of the 4 priority areas; examples of how funding had been allocated to initiatives and if this had been successful and/or how this could be used in other initiatives, as it was not clear in the current report format; examples of how partnership working on the cross-cutting themes had brought about improvements; how could the WSOA be stretched to include the general prosperity and economic activity in the area; ideas on how learning from the WSOA could be rolled out/shared for the benefit of all children and young people in other parts of Somerset.	Completed Oct'18
Young Carers Update	Wendy Jenner	The Committee requested that a further update report be brought to the October meeting. Members welcomed the projected further progress of the Action Plan and also suggested that: Further thought be given to some form of ID card for Young Carers; Each school in Somerset be encouraged to nominate a Young Carer Champion, to be a point of contact for Young Carers in that setting; Ensure that every School properly submit completed Data Collection forms of its pupils to aid identification of Young Carers; Approach GP Federations to address the issue of the low number of referrals to Young Carers Service; Consideration be given to help Young Carers to have access to the Department of Work and pensions and available benefits; Continuation of the 2 County Councillor Champions to help raise the profile for Young Carers in Somerset.	Completed Oct'18

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Progress on Recommendations arising from the Ofsted Inspection Report, January 2018	Claire Winter	It was suggested, in addition to the regular CYPP reports, that a specific Ofsted update report be provided in 6 months so progress against the Ofsted recommendations could be reviewed	Completed – part of Prog 6 update
		The Committee asked if the Chair could be invited to QPRM meetings, as this practice of him being able to attend as an observer seemed to have lapsed.	Completed – Chair invited to April 19 mtg
Elective Home Education – Government call for evidence		It was agreed that the Council's draft response would be circulated at the beginning of June for any comments. It was requested that the link to the website was circulated to the Committee and the lead officer encouraged any Member to contact him with any questions.	Completed Completed
20 July 2018			
Scrutiny work programme	Dr Orla Dunn Fiona Phur Dave Farrow	It was agreed that the following items would be included on the work programme: 19 October – Update on Syrian Families in Somerset; 19 October – Planning for the 2019/2020 CYPP; 16 November – Pre-validation exam performance in Somerset.	Completed Completed Completed
Family Support Services (FSS) Update	Philippa Granthier	The Committee requested that a further a FSS update report be provided for the December meeting that will include the following: • Evidence of service provision (following changes) and take up/usage of service; • Identifying and retaining vulnerable families to ensure they were not 'lost', particularly regarding changes in location and public transport; • Technology strategy – for staff and accessibility for clients; • Property – staff bases and service delivery.	Completed
14 September 2018			
Changes to the PIMS team	Annette Perrington	The Committee considered this report that provided an update on the implementation of changes to the PIMs team, plans for further engagement on future service delivery and the impact on children and families. Members were informed that when engagement was concluded there would be a further update about this to the committee.	Completed

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Children and Young People's Plan (CYPP) 2016-2019	Fiona Phur & Member Champions	The Committee received an update regarding the development of the three-year Children and Young People's Plan (CYPP) which started in April 2016 setting out the actions the council and its partners were taking to continue and sustain improvements in children's services. Members nominated as programme champions and officers involved in the programmes were reminded of the need to engage for updates and progress prior to committee meetings. The Committee accepted the update.	Completed
Children's Social Care Statutory Customer Feedback Report 2017-2018-	Simon Clifford	The Committee considered this item which reports on the operation of the complaints procedure containing an executive summary followed by 3 separate detailed sections for Children's Services, Adult Services, and Economy and Community Infrastructure (ECI). An update report was requested in 12 months.	Completed - report due to Sept 19 meeting
8 October 2018			
Extraordinary Call-In meeting to consider Savings Proposal CAF 14a	Julian Wooster	The Committee reviewed the decision taken by the Cabinet at its meeting on 12 September 2018 regarding CAF 14a - proposals for the alteration and/or reduction of early help services provided to children and their families – 'getset'. In summary and reflecting on the responses to a number of questions raised in the call-in review including, data, demand for services, caseloads for workers and reductions in staff the Committee did not feel that the additional supporting evidence, which it noted had not been considered by the Cabinet, had provided assurance about the decision taken by the Cabinet in respect of CAF14a. The Committee agreed to uphold the call-in and in light of clarification provided by officers during its call-in review of proposal CAF14a, to request that the Cabinet: Receive a report from the Director of Children's Services at its next meeting, based on Appendix A of the call-in report, and review the decision for CAF 14a that was taken on 12 September with the aim of deferring the implementation, pending the completion of the consultation on CAF 14b with staff, partners and service users in order to allow for a comprehensive proposal to come back to Cabinet for decision in February 2019.	Completed, follow up report to 19 October meeting
19 October 2018			

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Consultation on Early Help – proposal (CAF 14b)	Julie Breeze	It was requested that a report be provided at a future meeting and officers also recommended that officers reconsider the length of the proposed consultation period as the 8 weeks included the two weeks of the Christmas holidays.	Completed
Young Carers Update – plus proposal (CAF 20)	Pip Cannons	The Committee requested that an update report be provided at the December meeting.	Completed
Syrian Vulnerable Persons Resettlement Scheme Update 2018	Dr Orla Dunn	The Chair and Committee thanked the officer for the clear report and the very worthwhile on-going work in this area. A further report was requested in 12 months.	Completed-report to Oct 2019 meeting
West Somerset Opportunity Area	Julia Ridge	The Chair and Committee thanked the officer for the clear report and requested a further report in 12 months.	Completed-report to Oct 2019 meeting
16 November 2018			
Children and Young People's Plan 2016 - 2019	Fiona Phur	There was a question about apprentices working for the Council and it was asked how many of those had previously been in care or not previously in education, employment or training?	Pending – with Children in Care + Leaving Care team
Children and Young People's Plan 2019 - 2022	Fiona Phur	To continue receiving update reports and the first of the new CYPP in October 2019	Completed
Proposed changes to the support and services for children and their families (CAF-14b) - Update on Public	Julie Breeze	To receive an update in January 2019 after the consultation process had finished and before the Cabinet meeting in February.	Completed
7 December 2018			
Annual Report of the Director of Public Health 2018 – Hospital Admissions for Self-Harm in Somerset	Trudi Grant	The Chair of the Committee reflected that the mental health and well-being of others was a matter for all, not just the NHS. The report was accepted, and it was requested that a further update be considered at the June meeting.	Completed – report due June 2019 meeting
25 January 2019			
Public Question Time	Clerk	3 members of the public asked questions and it was agreed to provide them with written responses.	Completed + published in minutes

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Work Programme	Clerk	Chair and Vice Chair to meet and review items to be moved from March to April meeting.	Completed
MTFP 92019-2022) for Children's Services	Julian Wooster	Response to Cllr Hewitt-Cooper regarding the timescale of plans to increase numbers of childminders where there are shortages of Early Years places forming part of an annual review of supply against demand across the county.	Completed
	Sheila Collins	Regular financial monitoring reports regarding Children's Services to be provided for meetings, starting in the new financial year.	Update reports programmed
CYPP	Fiona Phur	It was requested the final version of the CYPP be presented to the 22 March meeting, and the Committee suggested that the new CYPP include an explanation of RAG status.	Completed – report to March meeting
Update on CAF14b proposals		It was requested that responses from partner organisations which raised concerns, be added to the report on the consultation and that an update report be provided for a future meeting.	Completed – update to March meeting in FSS report

The CYPP has been produced following a multi-agency process, overseen by Somerset Children's Trust. Seven improvement programmes have been identified – our work is focused on ensuring progress and achievement within these 7 programmes:

1. Supporting children, families and communities to become more resilient
2. Promoting healthy outcomes and giving children the best start in life
3. Improving emotional health and wellbeing
4. Building skills for life
5. Providing help early and effectively
6. Achieving effective multi-agency support for more vulnerable children and young people and developing an excellent children's social work service
7. Embedding a think family approach across the workforce

Key:

Completed	Action complete and will be removed from tracker for next meeting.
Pending	Action on-going or plans in place to address.
Incomplete	No action currently in place with a minimum of 3 months since action agreed.