

Notice of Meeting of

SPECIAL FULL COUNCIL

Wednesday, 12 February 2025 at 1.00 pm

The County Room - Somerset County Cricket Club

All Somerset Council Members are requested to attend.

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services: democratic@somerset.gov.uk

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democratic@somerset.gov.uk by **5pm on Thursday, 6 February 2025**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by the Proper Officer on Tuesday, 4 February 2025

AGENDA

Special Full Council - 1.00 pm Wednesday, 12 February 2025

Public Guidance Notes contained in Agenda Annexe (Pages 5 - 6)

Click here to join the online meeting (Pages 7 - 8)

1 **Apologies for Absence**

To receive any apologies for absence.

2 **Declarations of Interest (Pages 9 - 10)**

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

3 **Public Question Time**

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three-minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue. **Please note:** as this is a special meeting of Full Council, only questions and statements relating to items on the agenda will be accepted.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, please see details under 'click here to join online meeting'.

Reports for Decision

4 **Council Organisation Structure (Pages 11 - 126)**

To consider the recommendations from the Leader and Executive and the Chief Executive.

All the final structure charts can be viewed in [Appendix E](#)

5 **Housing Revenue Account Rent Setting and Fees and Charges 2025-26 (Pages 127 - 170)**

To consider the recommendations from the Leader and Executive.

6 **Interim External Auditor's Annual Report for 2023-24** (Pages 171 - 294)

To consider the External Auditor's two statutory recommendations and Annual Report for 2023-24.

7 **Somerset Council Regulation of Investigatory Powers Act** (Pages 295 - 340)

To consider the recommendations from the Leader and Executive.

8 **Questions from Councillors to the Executive**

Councillors are required to give notice of any such question in writing to the Monitoring Officer no later than 5pm providing three clear working days' notice before the meeting, in order to be guaranteed a written response. For this meeting the deadline is 5pm on Thursday 6 February 2025.

Details of any questions received will be circulated to all councillors prior to the meeting and made available at the meeting and on the Council's website.

Any question received after 5pm on Thursday 6 February and no later than 9am 12 February may only receive a verbal response at the meeting or the Chair may direct them to the appropriate committee or the next meeting of the Council.

Questions may be asked without notice and councillors are limited to one minute to put their question. Supplementary questions can only be asked with the consent of the Chair. The Chair will determine the number of questions asked without notice and the total time allocated for this item.

Councillors are reminded of the opportunities outside of the Council meeting to raise matters directly with the Leader of the Council, Executive Lead Members or Directors. In addition, Councillors can raise questions at meetings of the Executive.

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