



Notice of Meeting of

HUMAN RESOURCES COMMITTEE

Monday, 13 January 2025 at 2.00 pm

**John Meikle Room, The Deane House,
Belvedere Road, Taunton TA1 1HE**

To: The members of the Human Resources Committee

Chair: Councillor Theo Butt Philip

Councillor David Fothergill
Councillor Bente Height
Councillor Liz Leyshon
Councillor Emily Pearlstone
Councillor Leigh Redman
Councillor Mike Stanton

Councillor Mark Healey
Councillor Andy Kendall
Councillor Graham Oakes
Councillor Faye Purbrick
Councillor Tony Robbins
Councillor Sarah Wakefield

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticserviceteam@somerset.gov.uk.

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticserviceteam@somerset.gov.uk by **5pm on Tuesday, 7 January 2025**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by (the Proper Officer) on Friday, 3 January 2025

AGENDA

Human Resources Committee - 2.00 pm Monday, 13 January 2025

Click here to join the online meeting (Pages 5 - 6)

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interest

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

3 Minutes from the Previous Meeting (Pages 7 - 10)

To approve the minutes from the previous meeting.

4 Public Question Time

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, please see details under 'click here to join online meeting'.

5 Health and Safety Policies (Pages 11 - 16)

To consider and approve Health and Safety Policies.

6 Human Resource Policies (Pages 17 - 28)

To consider and approve the Sexual Harassment Policy.

7 Workforce Update

To receive a verbal update on workforce matters.

8 Committee Work programme (Pages 29 - 30)

To consider the Committee's forward work plan.