



Notice of Meeting of

HUMAN RESOURCES COMMITTEE

Tuesday, 10 October 2023 at 2.00 pm

Wyndham Room - County Hall, Taunton TA1 4DY

To: The members of the Human Resources Committee

Chair: Councillor Theo Butt Philip

Councillor David Fothergill

Councillor Mark Healey

Councillor Andy Kendall

Councillor Emily Pearlstone

Councillor Leigh Redman

Councillor Mike Stanton

Councillor Mandy Chilcott

Councillor Alistair Hendry

Councillor Graham Oakes

Councillor Faye Purbrick

Councillor Tony Robbins

Councillor Sarah Wakefield

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticservicesteam@somerset.gov.uk.

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticservicesteam@somerset.gov.uk by **5pm on Wednesday, 4 October 2023**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by (the Proper Officer) on Monday, 2 October 2023

AGENDA

Human Resources Committee - 2.00 pm Tuesday, 10 October 2023

Public Guidance Notes contained in Agenda Annexe (Pages 5 - 6)

Click here to join the online meeting

1 Apologies for Absence

To receive any apologies for absence.

2 Minutes from the Previous Meeting (Pages 7 - 10)

To approve the minutes from the previous meeting.

3 Declarations of Interest

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

4 Public Question Time

The Chair to advise the Committee of any items on which members of the public have requested to speak and advise those members of the public present of the details of the Council's public participation scheme.

For those members of the public who have submitted any questions or statements, please note, a three minute time limit applies to each speaker and you will be asked to speak before Councillors debate the issue.

We are now live webcasting most of our committee meetings and you are welcome to view and listen to the discussion. The link to each webcast will be available on the meeting webpage, please see details under 'click here to join online meeting'.

5 Approval Process for Somerset Council Health and Safety Policies (Pages 11 - 78)

The HR Committee is asked to approve the Health and Safety Statement of Intent for Somerset Council and the following Health and Safety policies: Safety Action Notices, Confined Spaces, New and Expectant Parents, Working Safely at Height, Biological Agent (Infection Control and Blood-borne Viruses), Water Assets, and Working Outside in the Sun and Extremes of Heat and Cold.

6 Workforce update

To receive a verbal update on any HR related issues.