

Taunton Deane Borough Council

Licensing Sub-Committee – 12th June 2017

Application for the Grant of a Premises Licence under the Licensing Act 2003

This matter is the responsibility of Executive Councillor Patrick Berry

Report Author: Alison Evens, Licensing Officer

1 Executive Summary / Purpose of the Report

- 1.1 Members are asked to consider an application for the grant of a Premises Licence under the Licensing Act 2003 for Creech St Michael Recreation Park, Hyde Lane, Creech St Michael, Taunton, TA3 5QW.

2 Recommendations

- 2.1 That the sub-committee take the decision to grant the Premises Licence as applied for, to grant the Premises Licence with added conditions or to deny the application in line with the representations received.

3 Risk Assessment (if appropriate)

Risk Matrix

Description	Likelihood	Impact	Overall
Failure of sub-committee to adhere to Licensing Act 2003 and have regard to secretary of state guidance, leading to appeal of decision by party involved in hearing which would result in the possibility of Taunton Deane Borough Council being made liable for legal costs and compensation	2	3	6

Risk Scoring Matrix

Likelihood	5	Almost Certain	Low (5)	Medium (10)	High (15)	Very High (20)	Very High (25)
	4	Likely	Low (4)	Medium (8)	Medium (12)	High (16)	Very High (20)
	3	Possible	Low (3)	Low (6)	Medium (9)	Medium (12)	High (15)
	2	Unlikely	Low (2)	Low (4)	Low (6)	Medium (8)	Medium (10)
	1	Rare	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
			1	2	3	4	5
			Negligible	Minor	Moderate	Major	Catastrophic
			Impact				

Likelihood of risk occurring	Indicator	Description (chance of occurrence)
1. Very Unlikely	May occur in exceptional circumstances	< 10%
2. Slight	Is unlikely to, but could occur at some time	10 – 25%
3. Feasible	Fairly likely to occur at same time	25 – 50%
4. Likely	Likely to occur within the next 1-2 years, or occurs occasionally	50 – 75%
5. Very Likely	Regular occurrence (daily / weekly / monthly)	> 75%

4 Background and Full details of the Report

- 4.1 An application has been received from Creech St Michael Parish Council, for the grant of a premises licence for Creech St Michael Recreation Park, Hyde Lane, Creech St Michael, Taunton, TA3 5QW.
- 4.2 Representations have been received from interested parties and Avon and Somerset Constabulary.
- 4.3 The premises is a recreation park located in Creech St Michael in close proximity to residential properties. The purpose of the application is to seek authorisation for the supply of alcohol, provision of late night refreshment, provision of regulated entertainment.
- 4.4 The proposed licensable activities and timings, as per the original application, are represented in table form at **Appendix A**.
- 4.5 Plans showing the proposed layout of the premises, showing the full extent of the licensable area, are shown at **Appendix B**.
- 4.6 Steps the applicant plans to follow to promote the Licensing Objectives, including an event management plan, are shown at **Appendix C**.

Representations

- 4.7 Representations were received from interested parties within the statutory time period both opposing and agreeing with the grant of a premises licence. These representations are shown at **Appendix D**.

Responses from Responsible Authorities

- 4.8 A representation was made by the police within the statutory time period. This is shown at **Appendix E**.

Mediation

- 4.9 Within the representation made by the Police were a number of conditions proposed to remedy their concerns. These were accepted by the applicant, as shown at **Appendix F**.
- 4.10 Mediation with the interested parties is yet to be held on 7th June 2017. If an agreed position is reached, the sub-committee will be advised prior to the hearing.

Responses to Notice of Hearing

- 4.11 The responses to the notice of hearing are shown at **Appendix G**. Please note that not all responses to the notice of hearing have been received at the time of writing this report.

Relevant Licensing Policy Considerations

- 4.12 The Authority's Licensing Policy states: 'The Act requires the licensing authority to carry out its various licensing functions so as to promote the four licensing objectives. The aim of this Licensing Policy is to set out how the licensing authority seeks to promote the four licensing objectives, which are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

These four objectives will be the paramount considerations when determining a course of action in relation to the licensing authority's licensing functions. Each objective must be given equal importance.

Conditions

- 4.13 Section 1.5.2 of the Policy states "The Licensing Authority may only impose conditions on a premises licence if they are consistent with the operating schedule or after receiving relevant representations. Any conditions attached to the licence must relate to the promotion of the Licensing Objectives".
- 4.14 The Act requires that licensing conditions should be tailored to the size, style, characteristics and activities taking place at the premises concerned.

- 4.15 The guidance issued under Section 182 of the Licensing Act 2003 states: “All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be. The authority’s determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve. Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. Whilst this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters.”

5 Links to Corporate Aims / Priorities

- 5.1 A core role of Taunton Deane Borough Council is Public Safety and as per the Corporate Strategy 2016-2020, this includes ‘protecting the public through our statutory roles in relation to Health and Safety, dangerous structures, noise nuisance, food safety, air and water quality’. By considering this, the licensing objectives, and the Council’s vision, “Working with our communities to keep Taunton Deane a great place in which to live, work, learn and enjoy’, a decision should be reached which is fair and realistic in its expectation of being met.

6 Finance / Resource Implications

- 6.1 No finance or resource implications have been identified.

7 Legal Implications (if any)

- 7.1 The Licensing Sub Committee, when determining this application, must comply with the Licensing Act 2003. It should also have due regard to the Secretary of State’s Guidance and the Council’s Licensing Policy.
- 7.2 In determining an application for the grant of a Premises Licence, any Responsible Authority or other party can make representations in relation to the application.
- 7.3 As mentioned at 4.12, the Licensing Act 2003 created four licensing objectives and in determining this application, only factors that relate to the licensing objectives can be taken into account. Any representation must relate to the licensing objectives and any conditions added by the Licensing Sub Committee must relate to the promotion of the licensing objectives.

Human Rights Act 1998

- 7.4 The sub-committee must also have regard to the provisions of the Human Rights Act 1998 when determining this application. The 1998 Act made the European Convention of Human Rights directly enforceable in British courts. The relevant provisions are Article 6 (right to a fair trial), Article 8 (right to respect for private and family life), Article 11 (freedom of association) and Article 1 of the First Protocol (right to peaceful enjoyment of one's possessions). These provisions require the sub-committee to identify correctly the competing interests, give each appropriate weight in the circumstances of the case, and balance them against each other in order to arrive at a fair and reasonable decision.

Appeals

- 7.5 If the sub-committee modifies conditions or rejects the application, the applicant may appeal within 21 days of notification of the decision to the Magistrates' Court. Those making relevant representations may appeal if they believe that the licence should not have been granted, or that, when granting the licence, the Licensing Authority ought to have imposed different or additional conditions or excluded a licensable activity. The Magistrates' Court may dismiss the appeal, or substitute its own decision, or send back the case to the Licensing Authority with directions as to how the case is to be dealt with. The Magistrates' Court may make any costs order it thinks fit.

8 Environmental Impact Implications (if any)

- 8.1 If the concerns raised by the parties are realised, there is a potential for a negative impact on the environment.

9 Safeguarding and/or Community Safety Implications (if any)

- 9.1 If the concerns raised by the parties are realised, there is a potential for a negative impact on community safety.

10 Equality and Diversity Implications (if any)

- 10.1 No prejudicial impacts on any of the equality strands were identified.

11 Social Value Implications (if any)

- 11.1 If the concerns raised by the parties are realised, there is a potential for a negative or positive impact on social values.

12 Partnership Implications (if any)

- 12.1 None identified.

13 Health and Wellbeing Implications (if any)

13.1 Through effective regulation, confidence in licensed premises and activities can be maintained, helping communities to thrive.

14 Asset Management Implications (if any)

14.1 No asset management implications have been identified.

15 Consultation Implications (if any)

15.1 None have been identified.

16 Scrutiny Comments / Recommendation(s) (if any)

16.1 Not applicable.

Democratic Path:

- **Scrutiny / Corporate Governance or Audit Committees – No**
- **Cabinet/Executive – No**
- **Full Council – No**

Reporting Frequency : ☒ Once only ☐ Ad-hoc ☐ Quarterly

☐ Twice-yearly ☐ Annually

List of Appendices (delete if not applicable)

Appendix A	Proposed licensable activities and timings as per original application.
Appendix B	Plan submitted with application.
Appendix C	Conditions offered and Event management plan.
Appendix D	Representations from interested parties.
Appendix E	Representation from Avon and Somerset Constabulary.
Appendix F	Applicant agreement to police representation.
Appendix G	Responses to notice of hearing.

Contact Officers

Name	Alison Evens
Direct Dial	01823 356 343
Email	a.evens@tauntondeane.gov.uk

Appendix A – Proposed licensable activities and timings as per the original application.

	Films (outdoors)	Live Music (outdoors)	Recorded Music (outdoors)	Performances of dance (outdoors)	Anything of a similar description to live music, recorded music or performances of dance (outdoors)	Late night refreshment (outdoors)	Supply of alcohol (on the premises)
Monday							
Tuesday							
Wednesday							
Thursday							
Friday	18:30-23:45		18:30-23:45			18:30-23:45	18:30-23:45
Saturday	18:30-23:45	19:00-23:45	12:00-23:45	12:00-16:00	12:00-16:00	18:30-23:45	18:30-23:45
Sunday							

178.630 M

130.400

67.70 M

67.70 M

AUDITORIUM AREA

STAGE

BAR

DISABLED PARKING

EMERGENCY ACCESS

ROW OF TREES

ROAD

RAILWAY LINE

BUS STOP

Appendix D – Representations from interested parties

Mrs Laura Lewis

Representation relates to prevention of crime and disorder - No Representation relates to prevention of public nuisance - Yes Representation relates to a prevention of harm to children - Yes Representation relates to public safety - Yes Please explain the reason for your representation and provide as much detail as possible - My husband and I live opposite the recreational Park with our young child. I am concerned that the Parish Council have applied for an alcohol and events licence.

At the moment The Recreational Park only have one annual event {The Party In The Park} this produces excessive noise, frightened dogs due to fireworks, parking issues and is a complete nuisance to all locals. However, as its only once a year we all accept it. Regular events would cause a more permanent problem.

The noise from any music events would be excessive in the evenings. When The Party In The Park has been on, it has continued after midnight, along with a fireworks display. This has been excessively loud and can be heard for miles around. Not only is this a public nuisance but also makes it impossible for the children of Leighton Drive the surrounding areas to sleep.

We live in Creech St Michael as its a quiet village. The current road to the Recreation Ground on the old Hyde Lane. This is an unlit single track which then coverts to a public footpath. Already we struggle to access our driveway some days due to visitors of the park and they currently have a bigger car park. The new Pavilion only has planning for parking of 19 cars. if they obtained an events licence, the extra cars parked in the village would cause a traffic hazard to children as this would limit the visibility for crossing the road especially those accessing the park. Also, the increase of traffic into the village and the noise from that extra traffic would be detrimental and a nuisance to all the villagers.

The extra rubbish that the consumption of alcohol would generate {bottles etc} would be a danger to children throughout the village and would be a public nuisance.

The patrons at the pavilion would be under the influence of alcohol whilst at a childrens play area where they would be at risk of harming themselves and others {park equipment could be hazardous or this could be damaged - this then wouldnt be available for children in the future.} also this would make Leighton Drive a frightening place for a child as drunk adults would be leaving the area under the influence of alcohol. The consumption of alcohol on the premises could also encourage patrons of the events to drink and drive with their children in the cars.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - installation of street lighting no alcohol served after 9pm restrictions on noise pollution. no external music from 9pm. noise levels within the pavilion to be restricted to within a 10 metre radius of the new pavilion.

No Fireworks

Representation relates to prevention of crime and disorder - No Representation relates to prevention of public nuisance - Yes Representation relates to a prevention of harm to children - Yes Representation relates to public safety - Yes Please explain the reason for your representation and provide as much detail as possible - The issuing of a license to serve alcohol would be a mistake. I fear that the parish council will use this to sell the new sports facility as a wedding and private events location which is totally inappropriate for the location.

The access is via a residential unlit single track road with parked cars either side and they will be reducing available parking, increasing the nuisance and potential for harm to users. We already have to suffer the party in the park without any consultation which causes mayhem, making it very difficult to leave via the access road from our house. this will only increase if you issue this license.

Why would a sports facility need a alcohol license anyway? If it was for refreshment of sports spectators then the times would only be for the day time, which isn't what they've asked for!

I ask you to think long and hard with regards to the times of any license and not to allow drinking times after 6pm any night of the week.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - Public Nuisance - Increase in cars abandoned on payments. Dramatic increase in noise pollution, especially in the evening and weekends.

- Increase parking to ensure all cars using the venue will be parked on the parks premises and not in the street
- Don't allow live or recorded music after 6pm any night of the week

Harm to children -

The risk of a car accident involving a child when alcohol is being served on the premise increases as well as the risk of a child stepping out from behind a parked car abandoned on the pavement due to reduced on site parking.

Broken glass being spread around the site due to broken glasses and bottles.

- Increase the parking dramatically and install double yellow lines the length of Leighton drive opposite the park, including the area where the road becomes a pathway by the field access.

- insist the site doesn't allow bottles to be taken from the bar and all drinks must be served in plastic glasses.

If the parish council are applying for this license just to serve sporting events I'm sure they will not have any issues with these requirements

Public Safety

The entire length of the road leading to the parks access is un lit, massively increasing the risk to pedestrians. this increases at night or in the winter months.

- Install street lighting.

Nicola Tilleray

Representation relates to prevention of crime and disorder - Yes Representation relates to prevention of public nuisance - Yes Representation relates to a prevention of harm to children - Yes Representation relates to public safety - Yes Please explain the reason for your representation and provide as much detail as possible - The recreation ground is on the edge of a quiet, peaceful residential housing estate with many children living here and limited parking. It is virtually silent at night and in the evenings. People move here for the peace and quiet of a village rather than the noise of a town. The noise from live music events would be intrusive and inappropriate in a quiet village environment. It would disturb the peace of the residents, the sound would carry in a built up area and would disturb the sleep of the many children who live here. There would not be sufficient parking for the cars bringing people to events. The roads are narrow, in many cases without pavements and it would mean people parking inappropriately making summer evenings unsafe for children to play, potentially blocking drives and making the roads even more narrow. Hyde lane between the recreation ground and the rugby ground is narrow and already people drive this dangerously. More people coming into the village would make this worse. People drinking alcohol may also become a nuisance in the area. Also I would like to point out that as a local resident in close proximity, I have not received any information about this application from the Parish Council, and therefore my views, and potentially those of the other close residents have not been sought.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - Granting a license to any of the above applications would be inappropriate for the environment and the residents. There are no amendments that would remedy my concerns, only not granting a license at all

John Craigton (this is a summary of his representation received as a hard copy)

- Prevention of harm to children
- Prevention of public nuisance
- Public Safety
- Prevention of crime and disorder
 - Underage drinking
 - No car parking facilities for events – creates a dangerous environment for residents around rec field and adjoining roads
 - Drinking alcohol leads to disorder – ask the police
 - Risk of serious injury with car parking and play equipment and aggressive behaviour from drunks.
- Remedy
 - Trained/ qualified security guards at event.
 - Nominated parking facilities in and around field – to be policed
 - Non sale of alcohol.
 - Litter pickers for park and local area

Joanne Morrison

Representation relates to prevention of crime and disorder

- No Representation relates to prevention of public nuisance - No Representation relates to a prevention of harm to children - No Representation relates to public safety -

No Please explain the reason for your representation and provide as much detail as possible - I would like to add my SUPPORT for this application. The Party in the Park

event has run since 2013 with no problems whatsoever. No emergency services have

ever been called, the site has been spotless early the next day, the planning and organisation has been faultless. The event is run by and for the community, raises money for charities and it would be a massive shame if a tiny minority of grumpy villagers spoilt the amazing community day for the majority.

I realise this application is for more than a temporary licence, however, if any additional

events are run as smoothly as Party in the Park I would wholeheartedly support them.

PLEASE GRANT THIS LICENCE!

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account –

Alan Woodhead

Representation relates to prevention of crime and disorder - No Representation relates to prevention of public nuisance - Yes Representation relates to a prevention of harm to children - No Representation relates to public safety - Yes Please explain the reason for your representation and provide as much detail as possible - Access roads to the site and proposed parking availability are unsuitable for a small residential area and there is no indication of the number and frequency of likely events Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - A limit of no more than 4 outdoor events per year should be imposed and adequate stewarding for marshalling car parking and crowd control at the site and neighbouring estates for both indoor and outdoor events should be included in any licence

Sarah Elliott

Representation relates to prevention of crime and disorder - No Representation relates to prevention of public nuisance - No Representation relates to a prevention of harm to children - No Representation relates to public safety - No Please explain the reason for your representation and provide as much detail as possible - Fully support the licence application related to Party in the Park as a community event of significant importance to the Parish. The application considers relevant matters and controls for an event of this scale.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - Licensing approval should be linked to the premises envisaged for Party in the Park to ensure that any licensing plans linked to wider regeneration plans for the recreation ground are appropriately considered under separate approval.

Michael Butt

Representation relates to prevention of crime and disorder - Yes Representation relates to prevention of public nuisance - Yes Representation relates to a prevention of harm to children - Yes Representation relates to public safety - Yes Please explain the reason for your representation and provide as much detail as possible - Previous experience from late night concert led to vandalism, trespass and traffic disruption due to parking congestion.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account -

Geoff Pople

Representation relates to prevention of crime and disorder - No Representation relates to prevention of public nuisance - No Representation relates to a prevention of harm to children - No Representation relates to public safety - No Please explain the reason for your representation and provide as much detail as possible - Part of the nearby Rec Ground area is a children's playpark a section of which is for under 5s - Will this 2 day event result in a lot of litter, such as cans and glass? Unsuitable surely for playing fields and the playpark.

A lot of noise was generated by the previous Party in the Park events - not to all residents' appreciation.

Parking - quite a fair number of attendees to previous years' Party in the Park arrived by vehicle resulting in drivers looking for parking in nearby streets. Parked vehicles on Hyde Lane on the section from near the Creech Medical Centre to near the Rec Ground can cause poor line of sight at times. Any increase in parked vehicles could hinder the progress of emergency vehicles.

Are there any licence conditions or amendments to the applications which you could suggest that would remedy your concerns, or other suggestions you would like a Licensing Sub Committee to take into account - There is a very under-used Public House in the village and also an excellent Community Centre both of which have car parks.

Appendix E – Representation from the police



Avon & Somerset Constabulary Representations Licensing Act 2003

Your Name	Nicola Cooper 8820
Job Title	District Licensing Officer
Postal and email address	Taunton Police Station, Upper High Street, Taunton TA1 3QU
Contact telephone number	01823 363626

Name of the premises you are making a representation about.	Creech St Michael Parish Council
Address of the premises you are making a representation about.	Creech St. Michael Recreation Ground Hyde Lane, Creech St. Michael, Taunton, Somerset TA3 5QW

Which of the four licensing Objectives does your representation relate to? Please state yes or no.	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
The Prevention of harm to children	Yes	
To prevent Public Nuisance	Yes	
To prevent crime and disorder	Yes	
Public Safety	Yes	

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	<p>We have agreed the following worded conditions with the applicant to form conditions “consistent with the operating schedule”. These will replace or are in addition to the wording of conditions volunteered on the application form as outlined in the Licensing Authority’s letter to the applicant dated 2nd May 2017. Subject to this “agreed position” being incorporated into the licence, there will be no need for a hearing.</p> <p>The premises must operate a “Challenge 25” Policy, whereby anyone wishing to purchase alcohol, that appears to be under the age of 25 years, must be asked to provide photographic identification eg. Passport, driving licence, PASS Card. Challenge 25 posters must be displayed behind the bar.</p> <p>All bar staff must receive training on the day of any event, with regards to preventing the sale of alcohol to persons</p>
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who are under the required age and proxy sales. This training must also include refusals to persons who are intoxicated. This training must be documented and signed for by employees to acknowledge that they have received this training. Records must be made available for inspection by the Police & Licensing Authority.

No admission to events to any person under the age of 18 years not accompanied by a responsible adult.

When SIA security staff are employed at the premises, they must display the correct SIA identification badge and wear clothing that visibly identifies them as site security. A record must be kept of door staff employed, their name, SIA registration badge number and the hours of duty. Records must be produced to Responsible Authorities on request.

SIA staff must be employed in increased numbers if following a risk assessment or advice from the Police, considers it necessary.

Security personnel must manage the premises and the perimeter of the marquee and field. They must remind patrons when they leave, to do so quietly and respect the needs of local residents.

Sufficient rubbish bins must be provided on site.

Noise levels must be monitored in accordance with local authority recommendations.

The Event Organisers must attend any available SAG (Safety Advisory Group) meeting and action any requirements as suggested by Responsible Authorities which must be included in the Event Management Plan and adhered to at all times.

An event management plan must be drawn up and kept on the premises for each event where there will be more than 500 people and be made available to the Police or Licensing Authority on request. The event management plan must include a Traffic Management Policy, Detailed site plan, Security Policy, Drug & Alcohol Policy, Statement of Health & Safety Policy, Child Safeguarding Policy, list of responsible persons and contact telephone numbers including details of the Event Organiser. Dates of any events must be submitted to the Police and Licensing Authority at least 3 months prior to the event.

A policy must be adopted to ensure the orderly dispersal of customers away from the premises and where appropriate, notices must be displayed at the premises advising patrons to leave the premises quietly;

Clear access must be maintained at all times for emergency vehicles, the access to be kept clear and free of obstruction.

	<p>Adequate first aid personnel, equipment and materials are to be available when the public are present at any event.</p> <p>Alcoholic and soft drinks must not be served in glass bottles or glasses at any events with the exception of wine or champagne which may be sold by the bottle subject to a refundable deposit for returns.</p> <p>Persons must not be allowed to leave the event with open containers of drink.</p> <p>Stewards/Marshalls/SIA staff must wear clothing that can be easily and clearly seen indicating their status.</p> <p>Clear and legible signage indicating the proof of age requirement is to be provided at events.</p> <p>The missing children/meeting place on site to be maintained and clear, legible signage to be provided at the site. Staff dealing with children must have the relevant DBS check.</p>
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Signed: *Nicola Cooper 8820*

Date: 23nd May 2017

Appendix F – Applicants agreement to the police representation

Evens, Alison

From: Nicola Cooper <Nicola.Cooper@avonandsomerset.police.uk>
Sent: 23 May 2017 10:31
To: Licensing
Subject: FW: REVISED CONDITIONS FOR AGREEMENT
Attachments: PARTYINPARKCreech.Rep.doc

Dear All

Please find enclosing Representation outlining the “agreed position” reached with the applicant. On this basis, I confirm that there will be no need for a hearing.

Their agreement to the proposed conditions is below.

Kind regards

Nicola Cooper 8820 PLPQ ABII
Area Licensing Practitioner
Somerset West LPA
☎ 07889655900

From: Adrian Birch [mailto:adrianb@ukfax.co.uk]
Sent: 23 May 2017 09:22
To: Nicola Cooper
Cc: Clare Sampson; info@creechpartyinthepark.com
Subject: Re: REVISED CONDITIONS FOR AGREEMENT

Dear Nicola,

I have read the below suggested conditions which are covered in our current Event Management Plan and agree to them fully.

Regards



Adrian Birch



01823 445050



07415 939 000



AdrianB@ukfax.co.uk

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Company registration number: 3677449 England

----- Original Message -----

From: "Nicola Cooper" <Nicola.Cooper@avonandsomerset.police.uk>

To: "Adrian Birch (adrianb@ukfax.co.uk)" <adrianb@ukfax.co.uk>

Sent: 23/05/2017 09:15:05

Subject: REVISED CONDITIONS FOR AGREEMENT

Dear Adrian

Please could you confirm your agreement to the below conditions as discussed.

Kind regards

Nicola

The premises must operate a "Challenge 25" Policy, whereby anyone wishing to purchase alcohol, that appears to be under the age of 25 years, must be asked to provide photographic identification eg. Passport, driving licence, PASS Card. Challenge 25 posters must be displayed behind the bar.

All bar staff must receive training on the day of any event, with regards to preventing the sale of alcohol to persons who are under the required age and proxy sales. This training must also include refusals to persons who are intoxicated. This training must be documented and signed for by employees to acknowledge that they have received this training. Records must be made available for inspection by the Police & Licensing Authority.

No admission to events to any person under the age of 18 years not accompanied by a responsible adult.

When SIA security staff are employed at the premises, they must display the correct SIA identification badge and wear clothing that visibly identifies them as site security. A record must be kept of door staff employed, their name, SIA registration badge number and the hours of duty. Records must be produced to Responsible Authorities on request.

SIA staff must be employed in increased numbers if following a risk assessment or advice from the Police, considers it necessary.

Security personnel must manage the premises and the perimeter of the marquee and field. They must remind patrons when they leave, to do so quietly and respect the needs of local residents.

Sufficient rubbish bins must be provided on site.

Noise levels must be monitored in accordance with local authority recommendations.

The Event Organisers must attend any available SAG (Safety Advisory Group) meeting and action any requirements as suggested by Responsible Authorities which must be included in the Event Management Plan and adhered to at all times.

An event management plan must be drawn up and kept on the premises for each event where there will be more than 500 people and be made available to the Police or Licensing Authority on request. The event management plan must include a Traffic Management Policy, Detailed site plan, Security Policy, Drug & Alcohol Policy, Statement of Health & Safety Policy, Child Safeguarding Policy, list of responsible persons and contact telephone numbers including details of the Event Organiser. Dates of any events must be submitted to the Police and Licensing Authority at least 3 months prior to the event.

A policy must be adopted to ensure the orderly dispersal of customers away from the premises and where appropriate, notices must be displayed at the premises advising patrons to leave the premises quietly;

Clear access must be maintained at all times for emergency vehicles, the access to be kept clear and free of obstruction.

Adequate first aid personnel, equipment and materials are to be available when the public are present at any event.

Alcoholic and soft drinks must not be served in glass bottles or glasses at any events with the exception of wine or champagne which may be sold by the bottle subject to a refundable deposit for returns.

Persons must not be allowed to leave the event with open containers of drink.

Stewards/Marshalls/SIA staff must wear clothing that can be easily and clearly seen indicating their status.

Clear and legible signage indicating the proof of age requirement is to be provided at events.

The missing children/meeting place on site to be maintained and clear, legible signage to be provided at the site. Staff dealing with children must have the relevant DBS check.

Nicola Cooper 8820 PLPQ ABII

Area Licensing Practitioner

Somerset West LPA

 07889655900

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Appendix G – Responses to notice of hearing

From: Nicola Cooper [<mailto:Nicola.Cooper@avonandsomerset.police.uk>]
Sent: 06 June 2017 11:32
To: Licensing <licensing@tauntondeane.gov.uk>
Subject: RE: Mediation meeting invite and Notice of Hearing

Good afternoon Alison

I am attending the mediation but away on annual leave on 12th June for the hearing and unable to attend.

Kind regards

Nicola

From: Jo Morrison
Sent: 06 June 2017 11:16
To: Licensing <licensing@tauntondeane.gov.uk>
Subject: Re: FW: Mediation meeting invite and Notice of Hearing

I will not be attending - but once again want to state that I FULLY SUPPORT the application for the licence and hope that common sense will prevail and the tiny minority of those complaining, will not stop the event for the majority.

Jo Morrison.

From: Nicky & Paul Tilleray
Sent: 24 May 2017 16:27
To: Licensing <licensing@tauntondeane.gov.uk>
Subject: Re: Mediation meeting invite and Notice of Hearing

Hi

I am unable to attend as I am out of the country.

However I would appreciate a copy of the minutes and information re the outcome.

Many thanks

N Tilleray

